

**Sadhana Education Society's**  
**L S RAHEJA COLLEGE OF ARTS & COMMERCE, MUMBAI 400 054**

**LETTER OF AUTHORITY FOR TAKING ADMISSION**

(to be completed by the student and submitted to the office personality for verification before going out of station)

Date : \_\_\_\_\_

The Principal,  
L S Raheja College of Arts & Commerce, Mumbai 400 054.

Sir,

I the undersigned, Mr./ Ms. \_\_\_\_\_ student of  
\_\_\_\_\_ Class bearing Roll No. \_\_\_\_\_ Seat No. \_\_\_\_\_ have passed the  
\_\_\_\_\_ Examinations held in \_\_\_\_\_ 20 \_\_. I am unable to take my admission  
personally because \_\_\_\_\_

\_\_\_\_\_. I seek your permission to authorize my  
\_\_\_\_\_ Mr./Ms. \_\_\_\_\_ the bearer of this letter

to take admission to the FYJC/ SYJC/ FY / SY / TY B.Com. / B.M.S./ B.A.F. / B.F.M. / B.B.I. / B.Sc.(IT)/  
B.Lib.Sc./ M.Com.. class on my behalf. He / She will fulfill all the requirements of admission.  
**(Requirements: Original Marksheet and three Identity Card sized photographs. For TY Original mark  
sheets of FY & SY with three Identity card sized photographs).**

I understand that the admission is being given provisionally and will be confirmed only when I sign  
necessary documents and that no changes of subject will be allowed.

➤ Full name of the person authorized to take admission: \_\_\_\_\_

➤ Address of the authorized person in full: \_\_\_\_\_  
\_\_\_\_\_

➤ Signature of the authorized person :

➤ Given below is the choice and sequence of optional subject in order of preference:

- 1.
- 2.
- 3.
- 4.

5.

6.

7.

➤ Identification proof of the authorized person submitted to the College: \_\_\_\_\_

I hereby state and affirm that I will not apply for change of subject or any other alteration / changes in the subject allotted to me and will not hold the college responsible for allotting me the subjects based on the information provided by me.

Name & Signature of the student

Signature of the official of who verified the signature  
and photographs of the student

Signature of the authorized person  
(at the time of taking admission)