

Dated: _____

To,
The Principal,
SES's L S Raheja College of Arts & Commerce
Relief Road, Juhu, Santacruz (west), Mumbai 400 054.

Sub: Requirement of attendance to be eligible for the Semester End Examination.

Ref: LSRC / 2017-18/ 190 dated May 5, 2017.

LSRC / 2017-18/ 190 dated May 5, 2017.

Sir,

With reference to letter no. LSRC / 2017-18/ 190 dated May 5, 2017 I have submitted an undertaking at the time of admission in June/July, 2017.

I have been informed by the College vide letter no LSRC / 2017-18/ 646 dated 23/8/2017 that my ward's is less than 75% in lectures/tutorials/practical in July, 2017.

I understand that my ward has not attended minimum 75% of lectures/tutorials/practical in the first term of 2017-18, hence my ward is not eligible to appear in semester I/III/V examinations, (as the case may be).

I undertake the responsibility of my ward and assure you that my ward will be attending lectures/tutorials/practical and maintain 75% of attendance in lectures/tutorials/practical henceforth. I further assure you that my ward will fulfill the attendance norms as required and specified by the University of Mumbai in its Ordinance 6086 failing which I am aware that my ward will NOT BE ALLOWED to appear for the semester II/IV/VI (as the case may be) examination conducted by the University of Mumbai or by the college on behalf of the University of Mumbai.

Yours faithfully

Name and Signature of the parent

I have read the letter no. LSRC/2017-18/190 dated May 5, 2017. I promise to maintain the minimum attendance required for granting the term as specified in O.6086 of University of Mumbai. I am aware that if I fail to meet the norms for minimum attendance, I will NOT BE ALLOWED to appear for the semester II/IV/VI (as the case may be) Examination(s) conducted by the University of Mumbai or by the college on behalf of the University of Mumbai.

Name and Signature of the Student: _____