

FY Admission Guidelines

Guidelines for Online Admission Process for Academic Year 2020-2021

Step 1	Visit college Website https://www.lsracheja.org/
Step 2	Click on Students' Login
Step 3	Click on Get username and Password.
Step 4	Enter your registered mobile no. After this you will get your login credentials via SMS.
Step 5	Once Logged in, Student Dashboard will be visible on the left hand side.
Step 6	Click on "profile" listed in the student's dashboard.
Step 7	Click on document upload * Upload the necessary documents)
	<p style="text-align: center;">DOCUMENTS REQUIRED NEEDS TO UPLOAD</p> <ul style="list-style-type: none">▪ University of Mumbai's Online Registration form of L. S. Raheja College.▪ H.S.C. Marksheet (scan copy of Original Marksheet) and H.S.C. Leaving Certificate▪ Caste Certificate issued by competent authority from Government of Maharashtra. (if applicable)▪ Learning Disability Certificate / Physically Handicap Certificate issued by the Competent Authority of Government of Maharashtra. (if applicable)• S.S.C. Marksheet.• Gujarati Linguistic Minority Certificate only those who have applied in Minority Category. (The certificate should be issued by Trust – Samaj or any authorized body within Maharashtra.)• Any other certificate(s) as applicable.• Students who have passed the HSC or its equivalent examination prior to February/ March 2019 will be required to submit an Affidavit on a stamp paper of Rs.100/-specifying that they had not secured admission to any other institute after passing the HSC Examination.
PAYMENT PROCESS	
Step 1	After verification and confirmation of your registration details, you shall receive an SMS for payment of fees.
Step 2	Visit https://www.feepayr.com/
Step 3	Click on Pay Fees
Step 4	Select Institute Type:- College
Step 5	Enter your registered mobile number on which you will receive an OTP
Step 6	Enter the OTP and proceed for payment. Payment of fees, as appeared in the box, can be made using Credit / Debit Card, Net banking etc. as shown on the payment gateway.
Step 7	A confirmation message will be displayed after the successful payment of fees. *Note: - If amount deducted from account and system showing Pay Now Again, Do not pay again. Use Requery button of after few minute. System will capture the transaction details only successful payment.
Step 8	To view/print the receipt: Click go to home page → payment history → detail receipt → print. Also, the receipt will be sent to your registered email id.
Step 9	Admission will be confirmed only when you make the payment