

fybcom SEM II bussiness communication

SR. NO	QUESTION TEXT	OPTION 1	OPTION 2	OPTION 3	OPTION 4
1	GD is short listing process for recruitment.	True	False		
2	How do you start a group discussion?	What is your name?	Hi everyone, let's start our discussion.	I don't agree with you.	I think my opinion is the best.
3	How to conclude group discussion?	Let me explain this	May I know why?	That is so interesting	We have come to an agreement that....
4	You partially agree with your friend. How do you say it?	It's really difficult.	That's a very bad idea.	I think you have a point, but...	I totally agree with you.
5	Which of the following is an example of a polite request?	May I know where do you think the campaign can be done?	How much is the cost?	How do you think the program can be carried out?	What is the estimated time of arrival?
6	_____ is an objective assessment of an individual's performance against well-defined benchmarks.	Performance Appraisal	HR Planning	Information for goal identification	
7	Which of the following is an alternate term used for performance appraisal?	Quality and quantity of output	Job knowledge	Employee assessment	
8	Which of these is the main purpose of employee assessment?	Making correct decisions	To effect promotions based on competence and performance	Establish job expectations	