

## Minutes of the IQAC Meeting held on 23<sup>rd</sup> October , 2019

**IQAC committee meeting was held on October 23, 2019 at 10:30 am in the research room. The following members were present:**

- 1) Dr. Debajit N.Sarkar, Principal, IQAC Chairperson
- 2) Mr. Shripad Tamhane, Chief Administrative Officer, Management representative
- 3) Dr. Jayashree Inbaraj, Principal, Kapila Khandwala College of Education, External Expert
- 4) Dr. M. Z. Farooqui, Formar Principal, Rizvi College
- 5) Dr. Chitra Munshi, Head, Department of Psychology, IQAC Coordinator
- 6) Mr. Mahesh Sathe, Vice Principal, Head, Department of Accountancy, Member
- 7) Dr. K. Venkateshwarlu, Head Department of Economics
- 8) Dr. Anupama Nerurkar, Head, Department of Commerce, Member
- 9) Ms. Vaishali Pandya, Coordinator BAF, Member
- 10) Dr. Neelam Yadav, Assistant Professor, Department of Mathematics, Statistics and Computers, Member
- 11) Mrs. Pooja Yadav, Assistant Professor, Department of History
- 12) Mr. Rahul Dandekar, Assistant Professor, Department of Economics, Member
- 13) Ms. Prerna Mordani, Student Representative (Aided)
- 14) Ms. Aayushi Jain Student Representative ( Unaided)

### **Leave of Absentia was granted to:**

- 1) Dr. Lily Bhushan, Principal KES Shroff College, External expert
- 2) Ms. Divya Kanchan, Coordinator BFM, Member
- 3) Mrs. Rupal Kore, Office Superintendent, Senior Administrative Officer
- 4) Firoz Yusuf Khan, Alumini Representative

The Principal welcomed the committee members. The minutes and the action taken report of the previous meeting held on 5<sup>th</sup> July, 2019 were read and accepted.

Following are the matters discussed in the meeting:

**Item 1:** Dr. Sarkar introduced and informed that Ms.Aayushi Jain replaced Ms.Prachi Jani the student representative from Unaided section .

**Item 2:** IQAC convenor read out the activities done by IQAC from July 6<sup>th</sup> till date. Mr. Tamhane appreciated the efforts taken by IQAC in arranging FDP lectures for the staff.

**Item 3:** Dr. Sarkar informed the members that the NAAC –New methodology workshop conducted in association with Maharashtra Association of Minority educational institutions (MAMEI), received overwhelming response from the participants of other colleges.

**Item 4:** It was discussed and decided that students should be motivated to participate in Aavishkar- the research convention organised by University of Mumbai.

**Item 5:** Dr. Sarkar informed the committee members that Dr. Neelam Yadav is due for CAS, and was instructed to submit the file without any further delay.

**Item 6:** Dr. Chitra Munshi informed that the work for AQAR for the year 18-19 is in progress and will be submitted before 31<sup>st</sup> December, 2019. The work related to SSR has begun and different committees have been constituted to prepare Criteria wise reports. It was decided that Data record keeping committee should collect all the relevant data related to AQAR and verify the information filled in every criteria in AQAR.

**Item 7:** Dr. Sarkar informed the committee members that Dr. Chitra Munshi will be retiring on 30<sup>th</sup> October 2019. He further informed that advertisement for 1 vacant post has been given.

**Item 8:** The student representative Ms.Pruna Mordani informed the members that for SYBA Psychology the syllabus for 2 subjects were not completed effectively. To which, Dr Sarkar assured that he shall look into matter and necessary measures will be taken.

*AN Nerurkar*

**Dr. Anupama Nerurkar**

**IQAC Co-ordinator**

*Dr. Debajit Sarkar*  
9/13/2020

**Dr. Debajit Sarkar**

**Principal**

**IQAC Chairperson**

**Action taken report of IQAC meeting held on 23rd Oct, 2019.**

**Item 1:** Dr. Sarkar introduced and informed that Ms. Aayushi Jain replaced Ms. Prachi Jani the student representative from Unaided section .

**ATR: NA**

**Item 2:** IQAC convenor read out the activities done by IQAC from July 6<sup>th</sup> till date. CAO appreciated the efforts taken by IQAC in arranging FDP lectures for the staff.

**ATR: NA**

**Item 3:** Dr. Sarkar informed the members that the NAAC –New methodology workshop conducted in association with MAMEI, received overwhelming response from the participants of other colleges.

**ATR: NA**

**Item 4:** It was discussed and decided that students should be motivated to participate in Aavishkar- the research convention organised by University of Mumbai.

**ATR: Two groups presented research at the Avishkar Convention 2019-2020 Zonal level and qualified the poster round being one of the top 10 selected out of 80 entries.**

**Item 5:** Dr. Sarkar informed the committee members that Dr. Neelam Yadav is due for CAS, and was instructed to submit the file without any further delay.

**ATR: Dr. Neelam Yadav has submitted the CAS file and it is verified by IQAC committee. Dr. Neelam had made necessary changes suggested by IQAC committee.**

**Item 6:** Dr. Chitra Munshi informed that the work for AQAR for the year 18-19 is in progress and will be submitted before 31<sup>st</sup> December, 2019. It was decided that Data record keeping committee should collect all the relevant data related to AQAR and verify the information filled in every criteria in AQAR.

**ATR: AQAR 2018-19 is submitted on 24/12/2019. All the records have been filed in criteria wise and verified by Data keeping committee**

**Item 7:** Dr. Sarkar informed the committee members that Dr. Chitra Munshi will be retiring on 30<sup>th</sup> October 2019. He further informed that advertisement for 8 vacant post in SFC Section has been given.

**ATR: Ms. Pooja Patwardhan is appointed in Psychology Department.**



Dr. Anupama Nerurkar  
IQAC Co-ordinator



Dr. Debajit Sarkar  
Principal, IQAC Chairperson