



**SADHANA EDUCATION SOCIETY'S**  
(Registered under society's act of 1860 & Bombay Public Trust Act 1950)  
Linguistic (Gujarati) Minority

**L. S. RAHEJA COLLEGE OF ARTS & COMMERCE**

Estd : 1980  
Relief Road, Santacruz (W), Mumbai - 400 054.  
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Website : [www.lsraheja.org](http://www.lsraheja.org)

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Standard Operating Procedure (Sop)

CGRC

- Conduct meeting of CGRC-minimum one per semester
- Display of notice to students
- Create portal on the website
- In case of any grievance, the student will fill the form with necessary documents
- On the receipt of the grievance, CGRC will redress it within 15 days.
- In case of any false or frivolous complaint, the CGRC may recommend appropriate action against complainant student
- Send annual report ,minutes of the meeting & ATR To [cgrc@Mu.Ac.In](mailto:cgrc@Mu.Ac.In)

  
PRINCIPAL