



SADHANA EDUCATION SOCIETY'S

(Registered under society's act of 1860 & Bombay Public Trust Act 1950)
Linguistic (Gujarati) Minority

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE

Estd : 1980

Relief Road, Santacruz (W), Mumbai - 400 054.

Tel.: 2660 9320 / 2661 4101 | E-mail: degree.office@lsraheja.org / principal@lsraheja.org
Website : www.lsraheja.org

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Dr. Debajit N. Sarkar
(Principal)





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Sr. No.	Particulars	Reference Links
1.	Vision and Mission	https://www.lsraheja.org/about-us/vision-and-mission/
2.	Committees	https://www.lsraheja.org/wp-content/uploads/2022/01/Committees-Complete-Signed.pdf
3.	SOP	https://www.lsraheja.org/about-us/administrative-office/sops/
4.	Policies	https://www.lsraheja.org/about-us/administrative-office/policies/
5.	Academic calendar	https://www.lsraheja.org/academic-calendar/
6.	Feedback analysis	https://www.lsraheja.org/iqac/#FeedbackAnalysis
7.	Infrastructure and facilities	https://www.lsraheja.org/facilities/
8.	Research and Innovation	https://www.lsraheja.org/research/ph-d/
9.	Community services	https://www.lsraheja.org/join/dlle/
10.	Solar power panels	https://www.lsraheja.org/facilities/#GREENINITIATIVE
11.	Social Media	https://www.instagram.com/ls.raheja/ https://m.facebook.com/pg/L.S.RahejaCollegeSantacruz/posts/

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Work Order

M/s MasterSoft ERP Solutions Pvt. Ltd	Order No:
Kind Attn. :- Ms. Poonam Nathani Contact no.:- +91 8888843104	Order Date: 08-06-2020
	E-Mail. poonam@iitms.co.in , gaurav.somani@iitms.co.in
Billing Address:	Quotation Date: 24-02-2020
SES L. S. Raheja College of Arts & Commerce, Relief Road, Santacruz (W), Mumbai - 400054	1456-A, Opp. Pandav Polytechnic College, New Nandanvan, Nagpur-440009 (MS) India
Sadhana Education Society.	Sanction:
Contact Person of SES :	Remarks :

COMMERCIAL OFFER**OPEX MODEL: PER STUDENT BILLING WITH ONE TIME SETUP****Initial Setup Cost: One Time**

S.N.	Description	Amount (Rs.)
1.	One Time Setup Cost Society, Institute Creation & Reports Setup, Configuration & Implementation Functional Alignment Data Migration from Standard Excel Format (For Live Students Only) Integration of Payment Gateway SMS & Email Integration Onsite Training & Service Support 25,000 SMS Complimentary Mobile Application Integration with 3 rd Party – Tally Modules as mentioned Above 'In Scope'	2,50,000/- + Taxes (*)

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Follow-on Billing: Per Student Per Annum

S.N.	Description & Billing Units	Cost (Rs.)
2.	Per Student Per Year Applicable from Academic Session 2020-21	
a.	Online Application – per applicant	
	For all Admitted Students and Faculty / Staff (Users) <input type="checkbox"/> Academic Management System o Online Application and Fees Collection o MIS Reports o Students Administration(TC/LC) <input type="checkbox"/> Timetable & Student Attendance – App Based / Bio Metric Based o Online Application and Fees Collection o Student Time Table o Teachers Time Table o Attendance – daily, monthly, teachers load <input type="checkbox"/> Examination Management o As per Mumbai University Examination– FY & SY o Junior College – As per board (HSC) <input type="checkbox"/> Mobile Applications b. o Students o Staff	150/- +Taxes
c.	<input type="checkbox"/> Learning Management System (ITLE) o Syllabus, Teaching Plan and Lecture Notes o Assignments & Announcements o MCQ and Descriptive Test o Assessments o E-Library and Discussion Forums <input type="checkbox"/> Accreditation Data Management System <input type="checkbox"/> For NAAC and IQAC	

Minimum Contract Period

- 12 Months from the month of On boarding the Users and renewal based on performance appraisal of the Software
- Exit Clause Minimum 6 month Notice period and Continued Service Support for the Period and smooth handover of data to the Institute.

PAYMENT MILESTONE

First Year

- **Initial Setup cost** with Purchase Order and Signing the Agreement
- Annual Advance Payments of Per Student Per Year
- Hardware Cost 50% Advance with Purchase Order and rest on delivery.
- All Payments to be released inclusive of Applicable Taxes (GST)

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Subsequent Years

- Annual Payments of Per Student Per Year in the midterm ie month of December

Configurations & Changes

- All changes like Configuration of Group/ Trust Logo, Reports like ID card, Students
- Sections like Certificate...
- E-Learning Video Lectures and all the attachment submitted by students will be saved on local static server of the Institute. The Cloud ERP will refer these videos whenever there will be lectures.
- The detailed training and deployment activities will be at Institute Central Location.
- Payment integration will be with Bill Desk / Tech Process / Atom / Razor pay Payment Gateway etc.
- All required configurations and customizations will be completed in 02-03 Months.
- Regular backup of data in desired format on their local servers
- Data Privacy will be respected by MasterSoft and Solution IPR will be respected by the Institute to be defined in SLA.
- Customizations in Cloud will be on-going and as per priorities set mutually.

PRICING ASSUMPTIONS

- Any Hardware required for onsite support is not included in the proposed costs.
- Modules other than those mentioned in the Scope are not considered and will be quoted extra if required in future.
- IT infrastructure support for Onsite Team such as office space, workstations, servers, communication links, email, printing, faxing and scanning facilities etc. will be responsibility of Institute.
- Users will be given user training for their respective modules and to make them understand the processes. As per requirement we will also support through online tools from our Head Office for extending our best support.
- Institute will ensure that the key personnel are available during initial Demonstrations and Training Sessions at Unit Level to be organized Centrally and at Institute Level

Ship-to: L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE

GENERAL TERMS AND CONDITIONS

ESCALATION: The prices are firm and fixed till the completion of entire work without any escalation due to any reason.

MODIFICATION OF PURCHASE ORDER TERMS AND /OR AMENDMENTS: The PO may only be Modified or amended upon mutual agreement of Sadhana Education Society and The Vendor Additional terms and conditions, which do not conflict with the Purchase Order, may be stated with in the Supplemental Purchase Order and given effect. Changes, modifications, waivers, additions or amendments to the terms and conditions this Purchase Order shall be binding on Sadhana Education Society only if such change modifications, waivers, additions or amendments are in writing and signed by a du authorized representative of Sadhana Education Society.

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TITLE, RISK OF LOSS: Title shall pass to Sadhana Education Society only on th

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Self Finance : B.M.S., B.A.F., B.B.I., B.Sc. IT, B.F.M., B.M.M & M.Com. Research Centre For Commerce (Business Policy & Administration)





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receipt of goods at destination. Risk of loss of all goods shall remain in **MasterSoft ERP Solutions Pvt. Ltd.** (Hereinafter called the Vendor) until receipt by Sadhana Education Society at destination, unless otherwise specified in this Purchase Order.

TERMINATION FOR CAUSE: Sadhana Education Society may issue a written notice of default to the Vendor upon the occurrence of a material breach of any covenant, warranty or provision of this Purchase Order arising here under .If the Vendor fails to cure said default with in the time frame allowed, the Sadhana Education Society may, at its option and in addition to any other remedies it may have available, cancel and terminate this Purchase Order.

If supplier fails to deliver the goods / services within the stipulated time, the buyer has the rights to cancel the purchase order.

ENTIRE AGREEMENT: This agreement shall include the Purchase Order, these General Terms and Conditions, and all attachments referred to in the Purchase Order or in these General Terms and Conditions, and it shall constitute the entire agreement of the parties with regard to the subject matter contained herein. All other prior or contemporaneous representations, warranties, covenants, or agreements between The Vendor and Sadhana Education Society, or their representatives, or any other document forming part of the solicitation of quotes, negotiations & discussions between the Vendor and Sadhana Education Society with respect to the subject matter are here by superseded. Unless superseded by a specific signed agreement between Sadhana Education Society and the Vendor and to the extent that such agreement specifically rejects any terms and conditions in a Purchase Order, the terms and conditions of such agreement shall prevail over this Purchase Order or these General Terms and Conditions.

ARBITRATION: The parties shall make good faith efforts to first resolve internally any disputes by escalating it to higher levels of management. After thirty(30) days have elapsed from the initiation of such good faith efforts, any continuing dispute, controversy, or claim arising out of, relating to, involving, or having any connection with the Agreement or otherwise shall be exclusively and finally settled by arbitration in accordance with the Indian Arbitration and Conciliation Act 1996 .It is agreed that incase of any dispute between Sadhana Education Society and the Vendor the Sadhana Education Society will nominate an Arbitrator with the mutual consent, and the matter shall be resolved in terms of the Arbitration and Conciliation Act 1996, including any modification or re-enactment there of enforce from time to time. The venue of Arbitration will be at Delhi and the decision of the Arbitrator shall be final and binding on both parties.

JURISDICTION: Parties agree to submit to exclusive jurisdiction of Courts at Mumbai only.

CONFIDENTIALITY : **DATA WILL BE THE SOLE PROPERTY OF SADHANA EDUCATION SOCIETY ON LOCAL SERVERS, CLOUD SERVER AND OR IN FORM OF MEDIA. MISUSE OF THIS DATA WILL BE PUNISHABLE UNDER IT ACTS.** Each party may be given access to information (intangible form, or which is demonstrated, displayed or disclosed orally) identified by the disclosing party as confidential information or reasonably understood to be of confidential or proprietary nature ("Confidential Information"). Confidential Information may only be used by the receiving party in connection with this Agreement and may not be copied or reproduced without the disclosing party's prior written consent. The receiving party agrees to protect the Confidential Information of the disclosing party in the same manner that it protects its own proprietary and confidential information of like kind, but in no event will it exercise less than reasonable care. Access to the Confidential Information shall be restricted to


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Buyer and the Vendor or personnel with a need to know and engaged in a use permitted hereby. The receiving party shall give prompt notice to the disclosing party of any unauthorized use or disclosure of Confidential Information. The restrictions set out above shall not apply to any Confidential Information (including, but not limited to, ideas, concepts, know-how, techniques, and methodologies) which is (i) previously known to it without an obligation of confidence, (ii) independently developed by or for it, (iii) acquired by it from a third party which is not, to its knowledge, under an obligation of confidence with respect to such information, or (iv) which is or becomes publicly available through no breach of this Agreement. If either party receives a validly issued administrative or judicial order or process demanding Confidential Information of the other party, it shall promptly notify the other of such receipt and tender to it the defense of such demand. After providing such notification, the party receiving the order or process shall be entitled to comply with it to the extent permitted by law.

The Vendor will not use the name, logo, mark, or other identifying marks of the Buyer without Buyer's prior written consent.

ANALYTICAL REPORT: - Specification book-let or test report is to be submitted for items, wherever applicable and approved by Chief Editor.

FORCE MAJEURE: Neither party shall be liable for the non-performance of its obligations under this Purchase Order where such failure is due to Force Majeure i.e., due or attributable to any Act of God, orders, restrictions or regulations of Government (Central or State), War, working conditions, hostilities, riots, civil commotion, strike, lockout, layoff, trouble, explosion, or any other cause or circumstances whatsoever which are beyond control. In case any Force Majeure event continues for more than 7 days, the Sadhana Education Society may terminate the Agreement forthwith without any charges or compensation

INDEMNIFY CLAUSE:

The Vendor here by indemnifies and undertakes to keep the Sadhana Education Society, its employees, directors and representatives at all times indemnified and compensated against any acts of omission, negligence, fraud, dishonesty, violation of or non-compliance with laws, breach of warranty or misconduct of itself or its personal deployed for providing services to the Sadhana Education Society. The Sadhana Education Society shall not be liable to pay any damages or compensation to such persons or to third party as a result of such acts. The Vendor shall bear all such claims, levies, penalties, damages, fines etc. that may arise due to accident or violation of any statutory provisions, whether due to negligence on the part of The Vendor or their authorized representative. The Vendor shall indemnify Sadhana Education Society and rendered harmless from any such liability or penalty that may arise.

EXTRACHARGES: No charges for extras or for cartage or boxing or storage will be allowed unless the same has been agreed upon in writing by Sadhana Education Society. All goods must be forwarded in accordance with Sadhana Education Society, shipping instructions; otherwise the difference in freight rate will be charged to the Vendor.

SUBSTITUTIONS: No substitution of materials or accessories may be made without written permission from Sadhana Education Society.

INDEPENDENT CONTRACTOR: Each party contracts as an independent contractor and nothing in this Agreement creates or shall be deemed to create partnership, joint venture or similar relationship between such parties.

The Vendor has to sign, date and stamp, copy of the Purchase Order as a token of his acceptance in entirety and returns the same to Sadhana Education Society within two


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days; else the same will be deemed to have been accepted and will become legal binding on either party. By accepting this Purchase Order, and / or performing here under, the Vendor agrees to comply fully with the terms and conditions of purchase set forth in this document. Acceptance of this Purchase Order is expressly limited to the terms and conditions of this Purchase Order and none of the Vendor terms and conditions shall apply in acknowledging this Purchase Order or in the acceptance of this Purchase Order.

In case of any violation or dispute with regard to the terms of this Purchase Order the Sadhana Education Society's decision shall be final.

Shri. Shripad Tamhane

CAO

Sadhana Education Society

(Dr. Debajit Sarkar)

Principal

**L. S. Raheja College of Arts
& Commerce**

I / we accepts the above terms & conditions.



(Name & SIGNATURE OF VENDOR)



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Ref. No. : _____

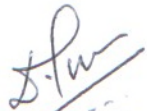
Date : 10-01-2022

7.1.4 Water conservation facilities available in the Institution :

1. Rain water harvesting

It was built with the help of students under the supervision of teaching staff, Materials like plastic drums and pipes etc. were available in the Campus which was used for the project. Hence, no expenditures were incurred by the college.




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COMMUNITY AND SOCIETAL WELFARE SERVICES

The NSS UNIT B-09 of our college has adopted the SAKWAR Village, Taluka: Vasai, Dist: Palghar, Maharashtra (Lat: 19.5618724 and Long: 72.8918453) from 2015-2016 to 2018 -2019 & 2019-2020 onwards JAMBHILGHAR Village, Taluka- Ambernath, District- Thane, Maharashtra (Lat: 19.169163 And Long: 73.2437709) to promote various societal welfare and development measures with the objectives:

- To give new ideas of development to the villagers which would improve their living conditions. Once the trust of the communities is won, they start cooperating with the NSS volunteers and approach them for solution of their problems.
- To render services that can be rendered by NSS volunteers is disseminating information about the latest developments in agriculture, watershed management, wastelands development, non-conventional energy, low-cost housing, sanitation, nutrition and personal hygiene, schemes for skill development, income generation, government schemes such as:
 - Swachh Bharat
 - Ayushman Bharat
 - Accessible India
 - Digital India
 - Beti Bachao And Beti Padhao
 - Environment and Energy Conservation and
 - Education, Legal Aid, Consumer Protection and Allied Field etc.

Shri Ramsagar Yadav
NSS Programme Officer



Dr. Debajit N. Sarkar
Principal

Encls:

- Images of Activities
- Letter from Gram Panchayat Sakwar Village
- Report of some of the activities

ACTIVITIES BY NSS UNIT B-09 OF L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE AT ZILLA PARISHAD SCHOOL OF SAKWAR VILLAGE



S. Law

Principal



ACTIVITIES BY NSS UNIT B-09 OF L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE AT ZILLA PARISHAD SCHOOL OF SAKWAR VILLAGE



S. Pawar

Principal



ACTIVITIES BY NSS UNIT B-09 OF L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE AT ZILLA PARISHAD SCHOOL OF SAKWAR VILLAGE



Principal



* ग्रामपंचायत सकवार *

ता.वसई, जि.पालघर

Email ID. gpsakvar@gmail.com

938
जा.क्र.२०१७/२०१८



दिनांक : १९/०१/२०१९

ग्रामपंचायत सकवार यास कडून दाखला देण्यात

येतो की, एल.एस.रहेजा कॉलेज ऑफ आर्ट्स अंड कॉमर्स या कॉलेज मधील ५० शिबिरार्थी यांनी ग्रा.पं.सकवार हद्दीत राष्ट्रीय सेवा योजना शिबीर (NSS CAMP) दिनांक १३जावेवारी ते १९ जानेवारी २०१९ रोजी राबवण्यात आला.त्यामध्ये प्रोग्राम ऑफिसर- रामसागर बी यादव व इतर कॉलेज विद्यार्थ्यांचा सहभाग होता.

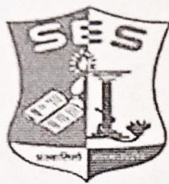
गावामध्ये केलेली कामे

- १) जि.प. शाळा सकवार गावठण मध्ये स्वच्छता,गार्डन,वृक्षारोपण,शालेय पुस्तके, कपडे वाटप,शाळेच्या भिंतीची रंगरंगोटी व चित्रे काढली .
 - २) जि.प शाळा पाटीलपाडा येथे पाडा परिसर स्वच्छता,शाळेच्या भिंती रंगरंगोटी व चित्र काढली.
 - ३) रामकृष्णा मिशन सकवार ग्राउंड माती टाकून सपाट केले.
 - ४) अंगणवाडी कारेलापाडा समोरील अंगणात माती टाकून सपाट केले,
 - ५) सेवा संयोग संस्थेच्या गावातील अभ्यासिका मध्ये भेटी देऊन मुलांना शिकवले व मोलाचे मार्गदर्शन केले.
 - ६) गावातील लोकांना मतदान करण्याविषयी मार्गदर्शन केले.
- वरील कामे केलेली असून ग्रा.पं.सकवार हे एल.एस.रहेजा कॉलेज ऑफ आर्ट्स अंड कॉमर्स मधील शिबिरामध्ये सहभागी झालेल्या विद्यार्थ्यांचे आभारी आहे व अशीच NSS CAMP राबवून ग्रा.पं.सकवारला सहकार्य करावे.

Principal



सही व शिक्का
ग्रामपंचायत सकवार
सरपंच/ग्रामसेवक/ग्रामविकास अधिकारी



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NATIONAL SERVICE SCHEME (NSS)

NAME OF THE ACTIVITY	NSS Seven Day's Special Residential Camp at Sakwar Village from Friday 6th Jan, 2017 to Thursday 12 Jan, 2017
DAY AND DATE	Friday 6th Jan, 2017 To Thursday 12 Jan, 2017
OBJECTIVE	<ul style="list-style-type: none">• To transform India into a digitally empowered society and knowledge economy.• To promote digital payments among villagers
RESOURCE PERSON	Dr. Satish Naringrekar
TARGET AUDIENCE	NSS Volunteers
NO. OF PARTICIPANTS	50
TAKE AWAY	<ul style="list-style-type: none">• 6 Jan, 2017: The students were oriented by Dr. Satish Naringrekar on the rules and regulations, followed by a Personality Development Session. This was followed by team spirit games and the day ended with dinner and review of the day.• 7th Jan, 2017: The day started with Physical Exercises, Yoga and Shramdaan. Students got the expert guidance of Mr. Umesh Sawant, social worker associated with RSS (an NGO working at Sakwar Village) on what should be done to change the conditions of an Adivasi Village in particular the Sakwar Village.• 8th Jan, 2017: The day started with Physical Exercise and Yoga, followed by Shramdaan. Then the volunteers were taken for Bandkaam (Bandhara Construction) under the guidance of Mr. Unmesh Sawant. After lunch a logo making competition was arranged and the day ended with dinner and review of the day.

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•9th Jan, 2017: The Day started with Physical Exercises and Yoga followed by Shramdaan, where all volunteers were taken for field work. After lunch, a session was conducted by a Yoga Expert from Ambika Yoga Kutir on the importance of Yoga and its do's and don'ts. The day ended with dinner and review of the day.

•10th Jan, 2017: The Day started with Yoga and Exercise followed by breakfast. Road Cleaning, and other Shramdaan activities done at Sakwar Village. After lunch, a session was conducted by Ms. Shradha Naik on basics of mind games and group activities. In the evening, outdoor games were played followed by dinner and reviews.

•11 Jan, 2017: The Day started with the same routine and Mr. Nitin, a Marshall Art Expert demonstrated Self-defence techniques. The college Principal Dr. Debajit Sarkar Sir visited the camp and encouraged the volunteers to get socially inclined. The NSS PO Mr. Ramsagar B. Yadav explained the Cashless India Project initiated by NSS Cell at the Village.

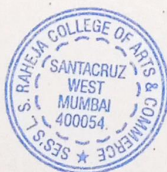
•12 Jan, 2017: The last Day started with same routine and the volunteers were taken for Cashless India Survey.

13.01.2017

R. Yadav

SHRI R. B. YADAV

NSS PROGRAMME OFFICER

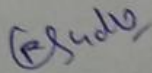


J. Par

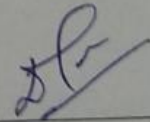
PRINCIPAL,
Sadhana Education Society's
L. S. RAHEJA COLLEGE OF ARTS & COMM
Juhu Road, Santacruz (W).
Mumbai-400 054

PROFORMA-XV- DETAILS OF THE CAMP SITE

1. Name of the College: **L.S. RAHEJA COLLEGE OF ARTS AND COMMERCE**
2. Name of the Programme Officer/s: **SHRI RAMSAGAR YADAV**
3. Dates of the Camp: **from 12.1.2020 to 18.01.2020**
4. Duration of the Camp: **SEVEN DAYS**
5. Number of Students participating in the Camp: **50**
6. Name of the Village adopted for Camp: **JAMBHILGHAR, BADLAPUR**
(Accommodation at - **J. KRISHNAMURTI SELF EDUCATION SOCIETY,**
ANAND VIHAR, BORADPADA ROAD, NEXT TO PARAMHANS ASHRAM,
JAMBHILGHAR, POST: BADLAPUR, TALUKA: AMBERNATH, DIST:
THANE Post: BADLAPUR, Taluka: AMBERNATH, District :THANE
Contact/ Person Name & Address: **SHRI SHIRISH NAIK**
J. KRISHNAMURTI SELF EDUCATION SOCIETY, BADLAPUR
Contact Tel. No. (if any): **9067215747**
7. Nearest Railway Station / Bus Route: **BADLAPUR**
8. The nearby well - known Town and Distance from it : **NA**
9. Other Information (if necessary) for visiting the Camp: **NA**
10. *Map of the Area (necessary to be attached with this proforma) : **enclosed**



Signature of the Programme Officer / s



Signature of the Principal



(Rubber Stamp of the College)

23 min (8.7 km)
23 min in current traffic

1. Head east on Neral - Badlapur Rd
2. Turn right
3. Turn left
4. Turn right
5. Turn right
6. Turn right at Adarsha Vidya Mandir Road
7. Turn right toward Veer Savarkar Flyover
8. Turn right toward Station Rd
9. Continue straight onto Badlapur Gaon Rd
10. Turn left at 18.00 M.W D.P. Rd
11. Turn left onto Badlapur Gaon Rd
12. Slight right
13. Arrive at location: Anand Vihar

For the best route in current traffic visit <https://maps.app.goo.gl/BnpC4a9AJDy5SLq29>

GP

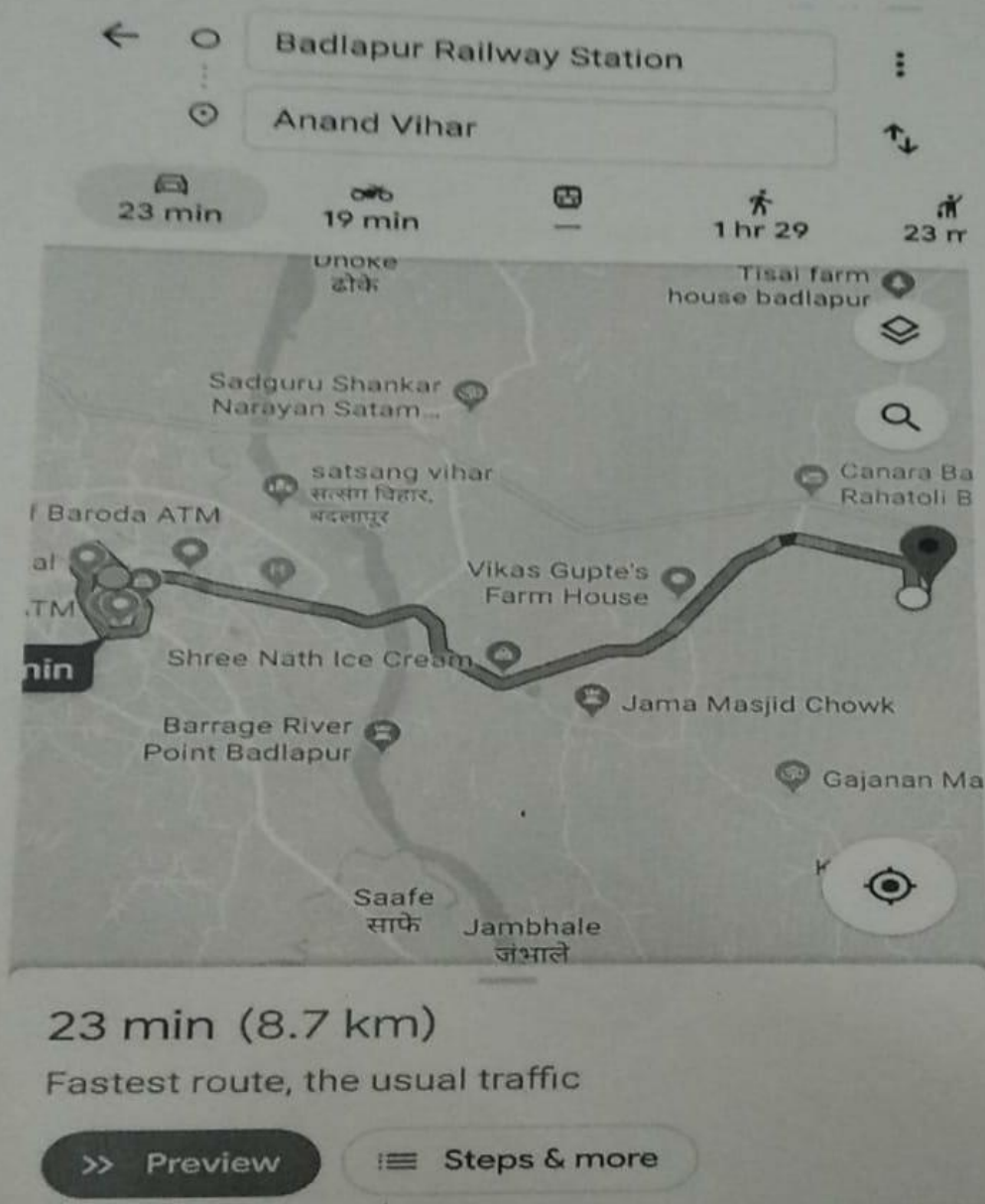


SP

**L.S. RAHEJA OF ARTS AND COMMERCE,
NSS UNIT B-09
SEVEN DAYS RESIDENTIAL CAMP
(12.1.2020 to 18.1.2020)**

*Map of the Area (necessary to be attached with this proforma) : enclosed

Shared route
From Badlapur Railway Station to Anand Vihar via Badlapur Gaon Rd.



S. Pawar

Principal

