

**Sadhana Education Society's**  
**L S RAHEJA COLLEGE OF ARTS & COMMERCE, MUMBAI 400 054**

**LETTER OF AUTHORITY FOR TAKING ADMISSION**

(to be completed by the student and submitted to the office personally for verification before going out of station)

Date : \_\_\_\_\_

The Principal,  
L S Raheja College of Arts & Commerce, Mumbai 400 054.

Sir,

I the undersigned, Mr./ Ms. \_\_\_\_\_ student of \_\_\_\_\_ Class bearing Roll No. \_\_\_\_\_ Seat No. \_\_\_\_\_ have passed the \_\_\_\_\_ Examinations held in \_\_\_\_\_ 20 \_\_. I am unable to take my admission \_\_\_\_\_ personally \_\_\_\_\_ because

\_\_\_\_\_  
\_\_\_\_\_. I seek your permission to authorize my \_\_\_\_\_ Mr./Ms. \_\_\_\_\_ the bearer of this letter to take admission to the FYJC/ SYJC/ FY / SY / TY B.A./B.Com. / B.M.S./ B.A.F. / B.F.M. / B.B.I. / B.Sc. (IT)/B.A.M.M.C./M.Com.. class on my behalf. He / She will fulfill all the requirements of admission. (**Requirements:** Original Marksheet and three Identity Card sized photographs. For TY Original mark sheets of FY & SY with three Identity card sized photographs).

I understand that the admission is being given provisionally and will be confirmed only when I sign necessary documents and that no changes of subject will be allowed.

- Full name of the person authorized to take admission:

\_\_\_\_\_

- Address of the authorized person in full:

\_\_\_\_\_

- Signature of the authorized person :
  
- Given below is the choice and sequence of optional subject in order of preference:
  - 1.
  - 2.
  - 3.
  - 4.
  - 5.
  - 6.
  - 7.
  
- Identification proof of the authorized person submitted to the College:  
\_\_\_\_\_

I hereby state and affirm that I will not apply for change of subject or any other alteration / changes in the subject allotted to me and will not hold the college responsible for allotting me the subjects based on the information provided by me.

Name & Signature of the student

Signature of the official of who verified the signature  
and photographs of the student

Signature of the authorized person  
(at the time of taking admission)