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April 16, 2018

NOTICE

A meeting of IQAC members will be held on 26th April, 2018 at 11:30 am in the Principal's Office. All the committee members are required to attend the meeting.

For Approval
Dr. Chitra Munshi
IQAC Coordinator

[Signature]
Dr. Debajit Sarkar
Principal

AGENDA

1. To read and discuss the minutes & ATR of the previous IQAC meeting.
2. To discuss conduct of faculty development programs for the staff.
3. To discuss the conduct of Certificate Courses during the year.
4. To explore the possibility of stating a Research Innovation Cell.
5. To discuss progress of the infrastructure development of the college.

For Approval
Dr. Chitra Munshi
IQAC Coordinator

[Signature]
Dr. Debajit Sarkar
Principal





**SADHANA EDUCATION SOCIETY'S L.S. RAHEJA COLLEGE OF ARTS &
COMMERCE, JUHU ROAD, SANTACRUZ (WEST), MUMBAI – 400 054.**

**MINUTES OF THE IQAC
MEETING**

The minutes of the meeting of the College IQAC Committee for the academic year 2017-18 was held on April 26, 2018 at 11.30 a.m. in the Principal's Office.

The agenda proposed and points discussed in the meeting are:

1. The Principal took the chair and welcomed the members of the IQAC committee to the meeting.
2. Dr. Munshi read out the Action Taken Report of the previous meeting and placed the various activities done on record.
3. Dr. Munshi reported that various faculty development programs were conducted during the year. These included Introduction to GST, Digital Literacy for Academicians, Data speaks for itself and Issues & Challenges faced by the banking system.
4. Dr. Munshi reported that 7 certificate courses were conducted during the year covering topics like Financial Markets, IFRS, Finance Management & Digital Media Marketing.
5. The IQAC stressed the need for furthering research activities and encouraging a culture of research within the staff and students. To this end, the IQAC proposed the setting up of a Research Innovation Cell.
6. The Principal Dr. Sarkar briefed the meeting on the progress made in the proposed renovation & infrastructure development of the college.

The meeting concluded with a vote of thanks to the Chair.



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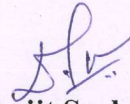
ACTION TAKEN REPORT OF THE IQAC MEETING

The Action Taken Report of the meeting of the College IQAC Committee for the academic year 2017-18 held on April 26, 2018 at 11.30 a.m. in the Principal's Office.

1. As proposed by the IQAC, a Research Innovation Cell was set up to encourage a culture of research.
2. The IQAC noted the good work done by the staff in conducting certificate courses. The staff has been encouraged to identify areas for conducting various certificate courses.
3. The renovation work of the college was reviewed and observed to be satisfactory.



Dr. Chitra Munshi
IQAC Coordinator



Dr. Debajit Sarkar
Principal