



Relief Road, Santacruz (West), Mumbai - 400 054.
Telephone · 2660 9320 / 2661 4101 E-mail : degree.office@lsraheja.org / principal@lsraheja.org
Website : www.lsraheja.org

23rd August, 2016

NOTICE

A meeting of IQAC members will be held on 30th August, 2016 at 11:00 am in the Principal's Cabin. All the committee members are required to attend the meeting.

Mr. S.T. Deshpande

IQAC Coordinator



Dr. Mrs. Anupama Nerurkar

I/C Principal

AGENDA FOR IQAC MEETING 30th AUGUST, 2016

AGENDA OF THE MEETING:

1. To read and to adopt the minutes of the previous meeting.
2. To review the Action taken Report of the last minutes.
3. To discuss the events where the Alumni of the college can be involved.
4. To discuss and plan workshops for students.
5. To discuss the process of handover by Mr. S.T. Deshpande to the next person in the committee.
6. To introduce new ERP for College administration.
7. To discuss any other matter with the permission of the chair.




Mr. S.T. Deshpande

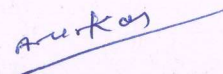
IQAC Coordinator

MINUTES OF THE IQAC MEETING HELD ON 30TH AUGUST, 2016

1. The minutes of the previous IQAC meeting were read, approved and adapted by the committee
2. The Action taken Report was reviewed and I/C Principal Dr. Mrs Anupama Nerurkar suggested to add more events where students can be motivated to take interest in research work.
3. It was discussed and decided that every department must conduct parent-teacher meeting at least once a year to increase involvement of parents in the college and to improve the attendance and interaction with students.
4. Dr. Mrs Chitra Munshi proposed that Alumni are very important and integral part of the college and that they should be invited to share their experience with the current students. All other members agreed to this.
5. It was decided that SFC section should organise workshop for third year students to give them clarity on career options after graduation.
6. It was decided that Mr. S.T.Deshpande should handover all the files in the administration office on his retirement date as the new convenor was not yet appointed.
7. The Principal gave a vote of thanks.


Mr. S.T.Deshpande
IQAC Coordinator



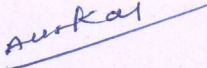

Dr. Mrs. Anupama Nerurkar
I/C Principal

ACTION TAKEN REPORT OF 30/08/16

1. A guest lecture on SPSS was organised for the students of TYBA to increase their interest in research work on 3rd October, 2016.
2. Various department of Aided and Unaided section held a Parent- teacher meeting in the last week of September, 2016.
3. In order to increase interaction with the Alumni, they were invited to deliver a guest lecture on "Time Management" for Psychology students on 3rd September, 2016.
4. A workshop was organised on 19th October, 2016 for the third year students on "What is the best career for you" by Mr. B. Shrinivasan of Thadomal Sahani Centre of Management.
5. The College is implementing VRIDDHI to automate the administrative functions of the college.


Mr. S.T. Deshpande
IQAC Coordinator




Dr. Mrs. Anupama Nerurkar
I/C Principal