#### Sadhana Education Society

(Registered under the Societies Registration Act, 1860 and the Mumbai Public Trust Act, 1950) LINGUISTIC MINORITY (GUJARATI) INSTITUTION



# L. S. RAHEJA COLLEGE OF ARTS & COMMERCE

Estd · 1980

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23<sup>rd</sup> December, 2016

## **NOTICE**

A meeting of IQAC members will be held on 6<sup>th</sup> January, 2017 at 11:30 am in the Principal's Cabin. All the committee members are required to attend the meeting.

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Dr. Debajit N. Sarkar

**Principal** 

#### AGENDA FOR IQAC MEETING 6th JANUARY, 2017

#### AGENDA OF THE MEETING:

- 1. To read and to adopt the minutes of the previous meeting.
- 2. To review the Action taken Report of the last minutes.
- 3. To review the changes in the composition of the IQAC committee.
- 4. To discuss and review the intercollegiate festivals hosted by various SFC.
- 5. To discuss the one-day field visit for the students.
- 6. To introduce certificate courses
- 7. Any other matter with the permission of the chair

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Dr. Chitra Munshi IQAC Coordinator

### MINUTES OF THE IQAC MEETING HELD ON 6th JANUARY, 2017

- 1. The minutes of the previous IQAC meeting were read, approved and adapted by the committee
- 2. It was decided to conduct certificate courses/ add-on courses by various departments. Psychology department agreed to start a certificate course on Basic Listening.
- 3. An academic festival should be conducted by aided and unaided section in the current academic year.
- 4. Dr Debajit N. Sarkar said that guest lectures and educational visits be organised to provide practical orientation to students.
- 5. Principal gave a vote of thanks to all the members for attending the meeting.

Dr. Chitra Munshi IQAC Coordinator SANTACRUZ SANTACRUZ WEST SANTACRUZ WEST SANTACRUZ WEST SANTACRUZ S

Dr. Debajit Sarkar Principal

### **ACTION TAKEN REPORT OF 06/01/17**

- Inter-collegiate festival "PARALLAX 2017" was jointly organised by all SFC departments on 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> February, 2017.
- 2. A visit to Bombay stock exchange was organised on 13<sup>th</sup> February, 2017 for SFC students to facilitate them, to interact with experts from the stock markets on the topic "Emerging opportunities in financial system".
- 3. The Aided section organised UNMESH in the month of February, 2017.
- 4. Psychology Department conducted certificate course on Basic Listening skills during 20 th March to 8 th May 2017.

Dr. Chitra Munshi IQAC Coordinator SSESS \* 308

Dr. Debajit Sarkar Principal