



1st March, 2019

NOTICE


A meeting of IQAC members will be held on 9th March, 2019 at 11:00 am in the Principal's Cabin. All the committee members are required to attend the meeting.

AGENDA OF THE MEETING:

1. To discuss the status of CAS pending for the Staff
2. To discuss the activities done so far
3. To discuss the proposal of National conferences for the next academic year
4. To discuss the proposal of Certificate courses for the next academic year.
5. To discuss the proposal of value-added courses for the next academic year.
6. To discuss the Feedback form to be collected and evaluated.



Dr. Chitra Munshi
IQAC Coordinator



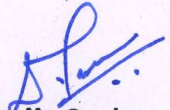

Dr. Debajit Sarkar
Principal

MINUTES OF THE IQAC MEETING HELD ON 9th March, 2019

1. Psychology department was appreciated for successfully completing a Certificate course on "Basic Listening Skill".
2. Feedback for students and parents was collected and under evaluation
3. Workshop on Power of purposeful investing was organised
4. Workshop on Use of free E-Resources in teaching and learning was organised by the Library.
5. A Workshop on Value based success was organised.
6. The Department of History and Economics proposed to conduct a Certificate Courses for the students for the next academic year.
7. To discuss the CAS status and pending cases of the staff.


Dr. Chitra Munshi
IQAC Coordinator




Dr. Debajit Sarkar
Principal

ACTION TAKEN REPORT OF 09/03/19

1. Evaluation of Feedback from Students and Parents are under process
2. Department Publication was submitted by various departments.
3. A meeting was held with the teaching staff to encourage them to organised National conferences
4. A meeting was held with the teaching staff to encourage them to organised a certificates course for the students.

Chitra
Dr. Chitra Munshi
IQAC Coordinator



D. Sarkar
Dr. Debajit Sarkar
Principal