#### **Sadhana Education Society**

(Registered under the Societies Registration Act, 1860 and the Mumbai Public Trust Act, 1950) LINGUISTIC MINORITY (GUJARATI) INSTITUTION



# L. S. RAHEJA COLLEGE OF ARTS & COMMERCE

Estd · 1980

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1st March, 2019

## **NOTICE**

A meeting of IQAC members will be held on 9<sup>th</sup> March, 2019 at 11:00 am in the Principal's Cabin. All the committee members are required to attend the meeting.

#### AGENDA OF THE MEETING:

- 1. To discuss the status of CAS pending for the Staff
- 2. To discuss the activities done so far
- 3. To discuss the proposal of National conferences for the next academic year
- 4. To discuss the proposal of Certificate courses for the next academic year.
- 5. To discuss the proposal of value-added courses for the next academic year.

6. To discuss the Feedback form to be collected and evaluated.

Dr. Chitra Munshi

**IQAC** Coordinator

SANTACRUZ Y GO WEST 180 MUMBAI SO 400054.

Dr. Debajit Sarkar

Principal

### MINUTES OF THE IQAC MEETING HELD ON 9th March, 2019

- 1.Psychology department was appreciated for successfully completing a Certificate course on "Basic Listening Skill'.
- 2. Feedback for students and parents was collected and under evaluation
- 3. Workshop on Power of purposeful investing was organised
- 4. Workshop on Use of free E-Resources in teaching and learning was organised by the Library.
- 5. A Workshop on Value based success was organised.
- 6. The Department of History and Economics proposed to conduct a Certificate Courses for the students for the next academic year.
- 7. To discuss the CAS status and pending cases of the staff.

Dr. Chitra Munshi

**IQAC** Coordinator

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Dr. Debajit Sarkar

**Principal** 

## **ACTION TAKEN REPORT OF 09/03/19**

- 1. Evaluation of Feedback from Students and Parents are under process
- 2. Department Publication was submitted by various departments.
- 3. A meeting was held with the teaching staff to encourage them to organised National conferences
- 4. A meeting was held with the teaching staff to encourage them to organised a certificates course for the students.

Dr. Chitra Munshi

**IQAC** Coordinator

SANTACRUZ WEST SON MUMBAI 400054.

Dr. Debajit Sarkar

**Principal**