SADHANA EDUCATION SOCIETY'S
(Registered under society's act of 1860 & Bombay Public Trust Act 1950)
Linguistic (Gujarati) Minority

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE
Estd : 1980
Relief Road, Santacruz (W), Mumbai - 400 054.
Tel.: 2660 9320 / 2661 4101 • E-mail : degree.office@lsraheja.org / principal@lsraheja.org
Website : www.lsraheja.org

Date: - 25-04-2023

NOTICE

This is to inform the regular students seeking admission to SYJC Arts & Commerce for the year 2023-2024, that the date for the online admission is scheduled as follows:

SCHEDULE OF ADMISSION FOR SYJC 2023-2024 OF REGULAR STUDENTS

PROGRAMME	REGISTRATION	ADMISSION /PAYMENT OF FEES
SYJC Arts	**28/04/2023 – 06/05/2023**	**29/04/2023 – 06/05/2023**
SYJC Commerce	**28/04/2023 – 06/05/2023**	**29/04/2023 – 06/05/2023**

Timings will be till 5 pm for the above given dates.

Students are required to follow the given below steps to complete their admission procedure:

1. Register on College portal by log in to college website
2. Payment of fees (refer table given below) and admission

• Keep your scanned recent passport size photograph, and signature ready for upload.	
Step 1	Visit college Website https://www.lsraheja.org/
Step 2	Click on Students' Corner -- Students Portal Login
Step 3	Enter user name and Password. If you have forgotten them, then click on Get Username and Password.
Step 4	Enter your registered mobile no. or email id. After this you will get your login credentials via SMS or email.
Step 5	Once Logged in, Student Dashboard will be visible on the left hand side.
Step 6	Click on "Online registration link" listed in the student's dashboard.
Step 7	Your personal data, as recorded during last year admission will appear. This parameter is editable for changes if any desired by the student. (For e.g. Address and Mobile, Aadhar Number etc.) and Click on 'Save & Next'
Step 8	Upload Photo & Signature and Click on Save & Continue (for signature – sign on a plain paper with a black pen & scan it with your mobile.)
Step 9	Accept the terms and submit your registration form.

Guidelines for SYJC Arts & Commerce Online Admission Process
for Academic Year 2023-2024

	PAYMENT PROCESS
Step 10	Fees payable will be displayed on the portal. Click On **Payable Fees**
Step 11	Payment of fees, as appeared in the box, can be made using Credit / Debit Card / Net banking / UPI etc. as shown on the payment gateway.
Step 12	A confirmation message will be displayed after successful payment of fees.
Step 13	To view/ print the receipt: Click go to home page → payment history→ detail receipt → print. Also, the receipt will be generated from your portal.
Step 14	Admission will be confirmed only when you make the payment

IMPORTANT NOTE

For any technical support contact via email: **it.support@lsraheja.org**

Student who fails to fill the online form and pay the fees within the stipulated time period, for any reason, shall loose the claim for admission.

Suman Bisht
Vice Principal