



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Sadhana Education Society's L. S. RAHEJA COLLEGE OF ARTS & COMMERCE.
• Name of the Head of the institution	DR. DEBAJIT N. SARKAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02226606064
• Mobile no	9820134065
• Registered e-mail	degree.office@lsraheja.org
• Alternate e-mail	registrar@lsraheja.org
• Address	Relief Road, Santacruz (West), Mumbai - 400 054.
• City/Town	Mumbai Suburban
• State/UT	Maharashtra
• Pin Code	400054
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Anupama Nerurkar				
• Phone No.	02226606064				
• Alternate phone No.	9867558393				
• Mobile	9819059927				
• IQAC e-mail address	iqac@lsraheja.org				
• Alternate Email address	anupama.nerurkar@lsraheja.org				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.lsraheja.org/naac-iqac/#aqarannualreport">https://www.lsraheja.org/naac-iqac/#aqarannualreport</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.lsraheja.org/academic-calendar/">https://www.lsraheja.org/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	88.15	2004	08/01/2004	07/01/2009
Cycle 2	A	3.12	2011	16/09/2011	15/09/2016
Cycle 3	B++	2.94	2022	23/08/2022	22/08/2027
<b>6.Date of Establishment of IQAC</b>	24/04/2004				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of	<a href="#">View File</a>				

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Guest Lecture for students from renowned personalities of respective stream		
Celebration of National & International Days		
FDP & Training Programs for Teaching and Non-Teaching Staff		
Audits - Academic Audit, Library Audit, NACC 3rd Cycle		
Workshops & Webinars		
Field Visits & Industrial Visits		
Exhibitions		
Quiz Competitions		
CAS		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Add-On/Certificate Courses	16
Academic Audit	21-22
Library Audit	22-23
NAAC 3rd Cycle	UPTO 22-08-2027
Workshops	15
Webinar	4
Exhibitions	8
Faculty Development Program for Teaching & Non-Teaching Staff	4
Filed Visit	11
Guest Lectures for Students	35
Industrial Visits	3
Intercollegiate Academic Festival	UNMESH, PARALAX, RETAKE
University Tournament	6+5
Faculty Exchange Program - Psychology Department	1
Seminars	7
Training Program	11
Quiz	7

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/11/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23 Portal for AISHE data has not been opened till date	Nil

### 15. Multidisciplinary / interdisciplinary

#### L.S. Raheja College: Pioneering Holistic Education and Embracing National Education Policy (NEP) 2020

L.S. Raheja College, affiliated with the University of Mumbai, has long been recognized for its commitment to academic excellence and its dedication to shaping well-rounded individuals. With a rich tradition of following the University's curriculum while also actively supplementing students' knowledge and skill development, the college has positioned itself as a leader in education. Even before the official announcement of the National Education Policy (NEP) 2020, L.S. Raheja College had been taking proactive steps towards holistic multidisciplinary education.

The NEP 2020 is set to transform the Indian education system significantly over time. As an initial step towards its implementation, L.S. Raheja College has embarked on the journey of preparing an Institutional Development Plan (IDP) to reshape the college into a holistic multidisciplinary institution. The advantage of having the Sadhana Education Society's College of Education housed on the same campus further enhances the scope for collaboration and academic activities across various departments.

The University of Mumbai has introduced the Choice Based Credit System (CBCS) in all its affiliated colleges, and L.S. Raheja College has diligently followed this system. In the first and second years of the arts and commerce programs, the University has introduced a Foundation Course. This foundational curriculum covers a wide array of topics in humanities and sciences, including but not limited to Indian society, concepts of disparity, the Indian Constitution, political processes, globalization, liberalization, privatization, human rights, ecology, and technology. This diverse course content ensures that students receive a well-rounded education that goes beyond their chosen fields of study.

Moreover, the first-year BCom students at L.S. Raheja College undertake a compulsory subject, 'Environmental Studies.' This subject equips students with a deep understanding of environmental issues, sustainability, population dynamics, urbanization, waste management, industrial development, tourism, and environmental

movements. These topics empower students with the knowledge to address critical environmental challenges, fostering a sense of responsibility towards the planet.

One of the exciting developments at L.S. Raheja College is the introduction of a Science stream with a specialization in Information Technology as part of the Bachelor of Science (BSc) Degree. This initiative ensures that students have the opportunity to explore the world of science and technology while honing their IT skills. This interdisciplinary approach prepares students to meet the demands of the rapidly evolving digital landscape.

In addition to academic rigor, the college is deeply committed to sensitizing students to societal issues. It has signed a Memorandum of Understanding (MoU) with the Akshara Foundation, a non-governmental organization (NGO). Through this partnership, the college conducts awareness sessions on crucial societal problems such as gender sensitivity. This initiative not only enriches students' knowledge but also nurtures a sense of social responsibility and empathy.

In conclusion, L.S. Raheja College's dedication to adhering to the University of Mumbai's curriculum while proactively enhancing students' knowledge and skills is commendable. Their commitment to implementing the NEP 2020 and their emphasis on holistic education make the college a trailblazer in the evolving landscape of higher education. With a focus on multidisciplinary learning, environmental consciousness, and societal engagement, L.S. Raheja College is poised to produce well-rounded, socially conscious, and academically adept graduates who can make a positive impact on society.

#### **16.Academic bank of credits (ABC):**

Under NEP 2020 the multiple entry system caters to students with varying academic and career aspirations. Some students may choose to complete the full three-year degree program, while others might decide to exit after one or two years to pursue other opportunities or academic interests. This flexibility acknowledges that students have unique paths to success, and it empowers them to make informed decisions about their educational journey.

While the University has made strides in implementing the CBCS, it is important to note that the registration for the Academic Bank of Credit (ABC) is still in progress. The ABC is an essential component of the CBCS, as it facilitates the seamless transfer of credits earned by students across different institutions. Once the ABC is

fully operational, it will enable our students to accumulate and transfer credits, making it easier for them to continue their education, even if they decide to do so at a different institution.

In conclusion, L.S. Raheja College's multiple entry system is a testament to our commitment to student-centered education and flexibility. As we await the full implementation of the Academic Bank of Credit, we continue to work towards creating an educational ecosystem that is not only flexible but also aligned with the evolving needs of our students and the broader educational landscape.

### **17.Skill development:**

At the core of L.S. Raheja College's mission is to prepare students not just for academic success but also for the challenges of the modern world. The college understands that vocational courses and skill development are integral components of a well-rounded education. These courses not only equip students with practical skills but also enhance their employability.

Currently, the college offers a variety of certificate courses in skill development to cater to the diverse interests and needs of its students. These courses cover a broad spectrum of subjects, ranging from Digital Media Marketing, English speaking, Data Analysis using R software, MS Excel, to GST (Goods and Services Tax). These certificates not only add value to a student's resume but also empower them with skills that are highly sought after in today's job market.

The college's foray into online education, along with traditional classroom teaching, is another reflection of its adaptability. By offering lectures in a hybrid mode, students have the freedom to choose the learning style that best suits their preferences and schedules. This blended approach acknowledges the changing landscape of education, where online resources and remote learning have become indispensable.

While the college has already demonstrated its commitment to enhancing students' employability and adaptability through skill development courses, there is room for further growth. The introduction of formal vocational courses and skilling programs leading to degrees would be a significant step towards aligning the college's curriculum with the demands of the job market.

College has yet to venture into introduction of formal vocational

courses and formal skilling courses which may lead to Degree in relevant courses. However, the College has already been conducting lectures for regular course in hybrid mode (online and offline) Besides regular curriculum, the College conducts certificate courses in Skill Development Digital Media Marketing, English speaking, Data Analysis using R software and MS excel, GST.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In today's globalized world, it is increasingly important for educational institutions to prepare students with a well-rounded education that combines the best of global knowledge with a deep understanding of their own culture and heritage. L.S. Raheja College recognizes this need and has taken significant steps to integrate Indian knowledge systems into its curriculum. This holistic approach encompasses teaching in Indian languages, fostering an understanding of Indian culture, and leveraging online courses to make this integration seamless and effective.

To make students aware of Ancient Indian Culture, the College conducts courses in 'Modi Script' and also 'Ashokan Brahmi'. With this, students will be able to go through the Ancient Indian Literature in those scripts / languages.

The college also uses online courses to make education accessible, allowing students to access information about Indian history, culture, and traditions even if they are not physically present in India. This approach not only prepares students for the modern world but also equips them with a strong sense of identity and cultural appreciation. This is a testament to the college's dedication to empowering students with a well-rounded education.

Since past many years, as per the University directive, the students are permitted to write answers in Marathi or Hindi in their examination. The teachers have been assessing the answer books of the students written in Marathi or Hindi without any difficulty.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In the ever-evolving landscape of education, the importance of outcome-based education (OBE) has gained significant recognition. L. S. Raheja College, a pioneer in educational excellence, has embraced this progressive approach to make college preparation more effective, with a particular emphasis on subjects like Mathematics and Statistics, as well as Accountancy. This content explores the various initiatives and strategies employed by the college to ensure



that students receive a comprehensive and well-rounded education.

**Small Group Tutorials:** To enhance the effectiveness of teaching and learning, L. S. Raheja College has introduced small group tutorials. This approach allows for more personalized attention to each student, facilitating a deeper understanding of complex subjects. In subjects like Mathematics and Statistics, Accountancy, and Economics, students benefit immensely from these smaller, interactive learning environments.

**Subject-Specific Workbooks:** The faculty at the college is actively encouraged to create subject-specific workbooks. These workbooks serve as invaluable resources for students in subjects like Mathematics, Statistics, Economics, and Accountancy. They provide additional exercises, problems, and insights to help students grasp the core concepts of these subjects more comprehensively.

**Foundation Course:** The introduction of a Foundation Course at the first and second years of Arts and Commerce is another remarkable initiative. This course covers a wide range of topics that relate to value-based education. Some of these topics include Overview of Indian society, Concepts of Disparity, The Indian Constitution, Significant Aspects of political processes, Globalization and Indian Society, Concept of Liberalization, Privatization, and Globalization, Human Rights, Ecology, Understanding stress and Conflict, Science and Technology, and Information and Communication systems. These subjects prepare students to be well-informed, socially conscious, and aware individuals.

**Guest Lectures by Industry Experts:** L. S. Raheja College believes in providing its students with real-world insights and experiences. To achieve this, the college frequently organizes guest lectures featuring prominent figures from various industries. These guest speakers share their expertise and wisdom with the students, offering valuable perspectives on career development and industry trends. Notable guests include Mr. Nityanand Singh from ICICI Foundation, Mr. K. Sukumaran from NISM, R J Danish from Hungama Digital, and many more.

**Implementation of NEP 2020:** The National Education Policy (NEP) 2020 represents a paradigm shift in the Indian education system. L. S. Raheja College has been proactive in implementing various aspects of NEP 2020 over the years. The college is dedicated to aligning its educational framework with the guidelines set by the University of Mumbai, ensuring that students receive a modern and globally competitive education.

In conclusion, L. S. Raheja College's commitment to outcome-based education and its proactive adoption of the principles outlined in NEP 2020 ensure that students are well-prepared for the challenges of the modern world. With a focus on smaller group tutorials, subject-specific workbooks, and a comprehensive Foundation Course, the college equips its students with the knowledge and skills they need to excel academically and as responsible global citizens. The addition of guest lectures by industry experts further enriches the learning experience, making L. S. Raheja College a distinguished institution in the field of higher education.

## **20.Distance education/online education:**

The National Education Policy (NEP) 2020 has ushered in a new era in the field of education with a focus on innovation and adaptability. One of the remarkable recommendations of NEP 2020 is the promotion of distance learning and online education. Our college has wholeheartedly embraced these changes and has successfully integrated online teaching and learning into its educational framework. This content sheds light on our college's initiatives in implementing online education and its far-reaching impact.

**Online Training for Teachers and Students:** Our college recognized the significance of preparing both teachers and students for the digital shift in education. Comprehensive training programs were conducted to familiarize them with online teaching and learning technologies. This training has empowered our educators to create engaging online content and ensure that students have the necessary skills to thrive in the virtual classroom.

**State-of-the-Art IT Infrastructure:** To facilitate online teaching and learning effectively, our college has invested in the best IT infrastructure. The infrastructure includes high-speed internet connectivity, modern digital devices, and reliable software platforms. This robust foundation ensures that both educators and students can seamlessly participate in online classes.

**Transition to Online Learning:** Since March 2020, our college has successfully transitioned to a predominantly online mode of education. Regular online classes have been conducted, allowing students to continue their learning journey without any interruptions. This transition has not only maintained academic continuity but has also opened up new avenues for flexibility and accessibility.

**Add-On/Certificate Courses:** Our college has introduced a variety of

add-on and certificate courses, including Finance, IT, Media, and Banking, which are entirely conducted online. These short courses, with 30 hours of curriculum, have attracted more than 300 students. This initiative reflects our commitment to providing diverse and specialized learning opportunities to our students.

## Extended Profile

### 1.Programme

1.1	<b>471</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>2887</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>315</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>994</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>39</b>
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	40	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	22	
Total number of Classrooms and Seminar halls		
4.2	226	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	130	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The College is permanently affiliated to University of Mumbai. All programmes introduced and courses offered are as approved by the University. The curriculum is designed by the respective Board of Studies.</p> <p>The college has a well planned delivery of curriculum so that students can achieve their learning goals. Students are advised against absenteeism in lectures/tutorials/practicals.</p> <p>The teachers were given training to improve their teaching skills like a session on MOOCs by Mr. Manda Bhanushe, head of CEED, UoM. Workbooks are prepared for a few courses to ensure practical training. Various evaluation techniques like case studies, quizzes,</p>		

etc. are used to assess the effective delivery of the curriculum and students' understanding of it. Teachers conduct regular tests after completion of each unit in the syllabus.

The college has a system of class mentors to monitor students' attendance, discipline and assist students whenever necessary. Students participate in intra college and inter collegiate festivals which hone their academic and leadership skills, thus broadening their horizons.

There is documentation of attendance, lecture plans, academic plans/activity calendar, notes for private circulation, syllabus copies, etc. Students have access to e-resources through the library and material regularly posted on the websites.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the academic calendar, the examination committee decides well in advance the dates during which the internal examination will be conducted, semester wise and this is submitted to the IQAC.

Continuous Internal Evaluation is in the form of:

- Project work for FC-I and FC - II and for BMM/ BAMMC.
- 25 marks test for the rest of the unaided programmes.
- Project of 20 marks for TYBA
- Class tests are conducted at regular intervals.

Orientation is conducted for students at the start of the academic year at which the nature of continuous internal evaluation is explained to them. Further updates/ clarity is given during parents - teachers meetings which are held by each department. Departmental heads/coordinators monitor the time table for each CIE and ensure that it adheres to the academic plan outlined by the Principal/HOD/IQAC.

The implementation of CIE system at the institute level is incorporated to ensure the following:

1. To monitor students' progress.
2. To evaluate the learning outcome of students.
3. To give timely feedback to the students.
4. To take remedial measures based on performance.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1341

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College encapsulates various cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability through curricular, co-curricular and extra-curricular activities.

In Business communication, Marketing and Human Resource Management,

Business ethics and corporate governance, students are taught ethics in business practices as a part of the curriculum. The institution strives to inculcate professional ethical values in students. The Accountancy syllabus includes a topic on 'Ethics in Accounting', teaching students the ethical aspects to be borne in mind while maintaining accounts and presentation of financial statements.

In TYBA Sociology, students have a paper on 'Sociology of Gender' and 'Gender and Society in India: Contemporary Debates and Emerging Issues'. The Department conducts webinars and competitions to inculcate gender equality.

The Foundation Course exposes students to human values and fundamental rights through projects, presentations and viva. The institution also creates awareness of human values by celebrating World Human Rights day, World Mental Health Day, International Day of Happiness, etc.

In Environmental Studies course, the curriculum is associated with the environment and ecosystem, so students develop a sense of responsibility towards the environment and realization of sustainable development. Clean up Drive after Ganpati Visarjan, Vrukshit (Sapling plantation) help students implement the curriculum in practice.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

83



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2017

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.lsracheja.org/igac/#FeedbackAnalysis">https://www.lsracheja.org/igac/#FeedbackAnalysis</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.lsracheja.org/igac/#FeedbackAnalysis">https://www.lsracheja.org/igac/#FeedbackAnalysis</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

2887

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

315

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution understands and respects that that no two students are the same. Students' learning abilities and levels of

understanding are different. Thus, the institute takes the following effort to assess the students' capabilities and draft various measures customized to the needs of the students:

- Detailed syllabus is shared with the students at the orientation session during Diksharambh.
- Students are encouraged to self-assess their learning proficiencies by continuous curriculum related and application-based discussion.
- Students are motivated to explore new avenues of learning in their respective domain.
- Mentors and faculties also measure the learning levels of the students through analysis of past examinations, CIE and engagement in lectures.

Programs for slow learners (academically weaker):

Bridge Courses

E-content and E-books

Regular Assignments / Tests

Extra Time is provided during examinations to Students with Learning disabilities as per University rules.

Programs for advance learners:

- Mentors guide and motivate ADVANCE LEARNERS regularly.
- The rankers were felicitated during Prize distribution
- Students were encouraged towards research activities like write and present research papers / articles in departmental publications.
- Industry and Academic expert talks are organized under student development programme
- Students are encouraged to join online courses offered by SWAYAM
- Several Add on courses are made available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2887	39

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Focused on student-centric approach the institute undertakes following actions to ensure comprehensive learning experiences for the students:**

- Interactive panels enabling smart class is installed in several classrooms.
- Students are encouraged to participate and organize activities like Quiz and problem-solving games.
- Simulations events like business presentation competitions, Ad mad events, Mock Stock and more provide industry insights and practices to the students.
- Student undertake short film making projects, indulge in focus group and case study discussion, work in teams that promotes participative learning. These activities promote team spirit in students, and they learn from each other's perspectives
- Mathematics and economics workbooks are distributed amongst students to upscale their problem solving skills.
- Interdepartmental seminars and workshops foster collaborative learning.
- Through the means of different departmental associations, students participate in many inter-departmental events and organize joint activities that provides an opportunity for sharing of thoughts/knowledge. It also improves their organizational skills and inculcate leadership qualities among students.

One day visits to place like RBI Monetary Museum, Film Museum and Dharavi & Industrial visits to printing press and corporates enables students to first-hand see and experience the workings of different industries and professional settings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute's infrastructure is ICT enabled which is regularly utilized by the teachers in their classes. Interactive panels allow teachers to be innovative with their pedagogies that warrants students' engagement in the class. Teachers make use of presentations and audio-visual devices that aids in understanding of the concepts and better retention.

Presentation copies and E-learning material is available to students as teachers upload their power point presentations, tutorial sheets, etc. on the College website. Students are encouraged to enroll and pursue various add on courses offered by the college in collaboration with the Industry.

Some teachers facilitate web links and video links to students for further reading that provides better clarity in their course. This exposes students to wide array of knowledge pool available online in form of articles, journals, books, research papers and more.

Additionally, teachers also provide guidance on reading materials. This encourages students to make use of Library which is well equipped with E resources like NDLI, N-list and EBESCO.

Few teachers also extensively use open resources that are available like Edpuzzle, Apex, Quizlet, E-Patshala and youtube videos.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

327

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows University of Mumbai guidelines related to internal assessment. The Institution conducts Internal evaluation for all unaided programs i.e. BAF, BBI, BMS, BSC-IT, BFM and BAMMC. In aided section, internal evaluation is only at FYBA/BCOM for Foundation course I and SYBCOM/BA for Foundation course II

M.com all subjects have internal exams and Sem III and IV have projects.

Following procedures were instituted:

- Timetable for all internal examination is displayed on notice board as well as website.
- Question papers are drawn as per the pattern suggested by University and the Pattern is communicated to the students well in advance.
- After every test and semester end examination, results are declared within the stipulated time
- Those students who could not appear for examinations due to genuine medical reasons and or while representing college in various other activities are allowed to appear in additional exam. All such cases are scrutinized and verified by committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute is affiliated to the University of Mumbai and thoroughly follows the codes prescribed by the University. Relevant available circulars of University of Mumbai (VCD) are adhered to, to deal with examination related grievances. LSRC has a transparent Grievance redressal mechanism. The Institute observes the examination circular released by the University on timely basis. A student can raise his grievance at any point of time by giving an application to the exam committee.

After the declaration of results, revaluation/procurement of photocopy notice is published - both physically in the premises and on the website. Any student who is not satisfied with his score is entitled to apply for revaluation of his papers and/or apply for a copy of his/her assessed paper within a stipulated time.

When a student applies for revaluation, a relevant senior faculty who is competent to deal with the course content is appointed by the principal in association with the Exam Committee to reassess the paper.

Proper procedures are followed and after revaluation, result is declared with the stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Dissemination of POs, PSOs and COs All-encompassing objectives and outcome of various graduate programs are enshrined in vision mission



statement of the College. The vision mission statement is published in the College, prospectus and institutional website. The prospectus specifies learning objectives of all the programs. The POs and PSOs are uploaded on the college website.

During the FY orientation potential learners are given an overview of the program's potential and desired outcomes. During the PTM, parents of first-year students are notified of the same expected outcomes and asked for their active support.

The College organizes several motivations talks for the FYs to raise knowledge of some of the anticipated outcomes, like employability and social growth through strategic goal planning.

Many syllabi proposed by the University state the POs/Cos that specifies the need for the course and its expected outcome. The syllabi are made available to all the stake holders.

However, where outcomes or objectives are not specified, concerned departments articulate the same. Faculty members who are part of syllabus framing are instrumental in defining PSOs and Cos at the University level. All the departments ensure participation of concerned faculty in syllabus revision workshops wherein content, objectives /outcome and resources for the revised syllabus are discussed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The aim of measuring the attainment of Programme and course outcome is to upgrade the quality of teaching learning in the college. The attainment of programme outcome, programme specific outcome and course outcome are evaluated in two ways by the institution- viz- Direct and Indirect.

The Direct method includes course wise result analysis after every examination wherein the institution has created a model to map the attainment levels to the defined outcome. The indirect method

includes collection of placement data and higher education progression data.

The college believes in assessing the learning level and attainment of course outcomes at regular intervals and thus various activities are conducted regularly during the lectures itself like class test, Mock Interviews, Group Discussion, PPT competition, Exhibitions, Case study solving, etc. The results of these activities assist the teachers to upgrade their teaching methodology and help students to attain the final course and programme outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lsracheja.org/igac/#FeedbackAnalysis>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects /

**endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Cell of the college creates an ecosystem to nurture young entrepreneurs and train them in the field of business creation. It guides and mentors students with entrepreneurial skills and ideas, and promotes entrepreneurship amongst students.

Also, Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development. This is mainly done through NCC, NSS, and DLLE units of the college. They aim at sensitizing them towards community and social welfare, and their responsibility as citizens towards creating a self-sufficient and well-informed country.

An Orientation on Effective Use of Social Media was organized under the banner of the Entrepreneurship Cell.

The college also aims at creating a sense of social inclusion, which is against discrimination. This creates a life of responsibility, with humanitarian principles.

Protecting youngsters from self-sabotage through drugs and other evils is also our top priority. Unity, integrity, and equality are also the values that are inculcated in young minds, thereby focusing on holistic development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.lsracheja.org/join/entrepreneurship-cell/">https://www.lsracheja.org/join/entrepreneurship-cell/</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development. This is mainly done through NCC, NSS, and DLLE units of the college. They aim at sensitizing them towards community and social welfare, and their responsibility as citizens towards creating a self-sufficient and well-informed country.

Celebration of various days as Maharashtra Day, Shiv Rajyabhishek Diwas, 26th July - Kargil Vijay Diwas, 15th August - Independence Day, International Day of Yoga, Navy Day

Kargil Vijay Diwas was organized by the NCC to kindle the fire of patriotism among the students.

Various Extension and Outreach Programmes were conducted by the NSS, such as Celebration of National Youth Day at Ramkrishna Mission Khar

Youth for ethical governance by Public concern for Governance Trust.

Awareness about Road Safety week amongst students by Traffic Police.

Expert lecture by Dr. Varadraj Bapat on "VIVEKANDJI KE SAPNOKA BHARAT".

Activities such as beach-cleaning, campaigns to create social awareness and consumer awareness, towards our environmental responsibility, health and hygiene were conducted by the DLLE.

The college also aims at creating a sense of social inclusion, which is against discrimination. This creates a life of responsibility, with humanitarian principles.

Protecting youngsters from self-sabotage through drugs and other evils is also our top priority.

Unity, integrity, and equality are also the values that are inculcated in young minds, thereby focusing on holistic development of the students.

File Description	Documents
Paste link for additional information	<a href="https://www.lsracheja.org/wp-content/uploads/2023/12/3.4.3-documentation.pdf">https://www.lsracheja.org/wp-content/uploads/2023/12/3.4.3-documentation.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1980

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year



**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College makes optimal use of the space available and ensures that modern teaching and learning facilities are made available to the students and teachers. The College has total 22 classrooms, equipped with white boards and overhead projectors out of which Three classrooms have Interactive Flat Ppanels also. There are four laboratories - computer laboratory, psychology laboratory, Electronics Laboratory and statistics laboratory. Psychology Labarotory has Interactive Flat Panel along with other pschological tools and softwares. The College ensures that there are sufficient computers, IT equipment and software to cater to the needs of the students. The entire college campus is Wi-Fi enabled with 100 Mbps speed. The security of the college is ensured through deployment of security personnel and installation of CCTV cameras. The College has an Audio-Visual room fully equiped with Interactive Flat Panel and an Auditorium equipped with latest technological equipment and are used as media centres for screening documentaries & films, apart from being used as lecture rooms.

The College staff room has a computer and printer for the use of the teaching staff. A separate Research Room, equipped with a computer and printer is available to the staff and students for pursuing research activities.

The college has a Girls' Common Room and washrooms on every floor

for the students. There is a separate washroom for differently abled students & staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.lsracheja.org/facilities/">https://www.lsracheja.org/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes that it is in their formative years that students learn to compete, to play fair, to lead, to collaborate and to work in and as a team. Thus, it provides the students with a solid foundation to participate in sports and cultural activities. The college has a well-equipped gymkhana measuring about 900 square feet and outdoor sports facilities. The gymkhana hosts indoor sports like table tennis, carrom and chess and also serves as a yoga centre. The college has a sports ground which is used for playing and practising outdoor games. It appoints coaches for various sports. The annual sports day featuring athletic events is held on the college grounds.

Associations like the Extra-Curricular Committee, Marathi-Vangmay-Mandal, Hindi-Yuva-Manch & Gujrati-Sahitya-Mandal provide the students with a platform to showcase their creativity and talents. Students are encouraged to participate in intra and inter-collegiate activities. Gifted students are identified and groomed for participation at inter-collegiate and university events. The students organize inter-collegiate festivals like Parallax and Retake which hone their leadership and organizational skills. The College has a state-of-the-art Auditorium which is used by the students for showcasing various art forms. Students have an extracurricular activities room for planning and executing various events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.lsracheja.org/students-portal/gymkhana/">https://www.lsracheja.org/students-portal/gymkhana/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.84

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Raheja College is a veritable goldmine of information, with 61178 volumes, 44 journals, magazines, newspapers, e-books, e-journals, theses, maps, and CDs among its extensive and varied collection. Open hours for the library are still 7 a.m. to 7 p.m.

Since 2005-2006, all housekeeping tasks at the library have been completely automated with the use of LIBSUITE Library Management Software. The library used Library SLIM21 Integrated Library

Management Software from 2015 to 2016. Bar-coding technology is utilized for stock verification, issues, returns, and visitor log-ins.

The following SLIM21 Integrated Library Management Software Modules are in use:

- Cataloguing
- Circulation: Issue/Return Integrated with Email
- Serial Acquisition of Control
- Online OPAC Reports
- Verification of Stocks
- Supplementary Module: LibvizLog (Visitor's Login): for tracking foot traffic

Website of the Library: The college website is connected to the library's separate web-page, which consists of :

- WEBOPAC
- KNIMBUS Digital Library: all the digital resources subscribed and open resources can be accessed through this library.
- Research Support
- Library Activities , Library Services and Notices

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://lsrahejacollegelibrary.org/">https://lsrahejacollegelibrary.org/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.91

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

706

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college aims at optimizing use of technology in its operations related to teaching-learning, administration and library. It has adopted an ERP (Mastersoft) for managing its administrative functions including admissions, payroll, leave-records and examinations. The office is equipped with Desktops and Thin-Clients with LANconnection.

The college has an in-house IT team which ensures the smooth functioning of the various IT systems and IT infrastructure of the college. College campus is equipped with Wi-Fi access points covering the entire campus. College has a server room housing four servers, firewall and network storage. The internet bandwidth is 100 Mbps leased line.

Classrooms are equipped with Interactive Flat Panels and overhead

projectors. Online lectures are conducted using MS-Teams Platform. The college has an Audio-Visual room and an Auditorium equipped with Interactive Flat Panels, projector facilities, excellent sound systems and Wi-Fi internet connections. All computers in the college have licensed copy of Windows 10/11 and MS office.

The college library is fully digitalized and is equipped with computers and other IT equipment for the use of students and staff. The library also has a UGC sponsored Network Resource Centre with 2 computers and a printer and a separate project room having 18 Thin-Clients.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

## 10.91

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College prepares a master budget based on the individual budgets of various departments and associations at the beginning of the year and presents it to the CDC for its approval.

The Purchase Committee procures the goods approved by the CDC through a process of inviting quotations, selection of appropriate quotation, issuance of Purchase-Order and checking the products delivered for conformity with the required quality and quantity.

The College has various AMCs to ensure that the infrastructure is maintained in sound condition. College maintains a register to track usage of the assembly hall. The college ensures that repair of infrastructure and servicing of equipment is carried out as required.

The college has SOPs in place to ensure effective utilization of resources, prevent damage or wastage and delegate responsibility towards upkeep and maintenance.

The College has a Library Advisory Committee which defines the major policies of the library. The library also assesses the needs of the students through student surveys and recommendations.

The Gymkhana Committee identifies the indoor and outdoor sports that can be made available for the students. Appropriate budgeting for the sports infrastructure is then made to ensure optimum sports facilities to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

87

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>



<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>473</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>473</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

25

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

An Ad Hoc student council was made for the year 2022-23. The council comprised of Contingent leader, Chairperson, Student representatives and Class representatives. Student representatives were actively

engaged in organizing activities in the 2022-23.

Student council members played pivotal role in organizing various curricular and extra-curricular activities throughout the year. They helped organize college festivals like Parallax, Retake, Raheja week etc were organized with the help of Ad Hoc Student council.

Student representatives are part of the following committees

1. Internal Complaints Committee - To resolve the issues of the students and maintain a peaceful and healthy environment in the college premises.
2. Canteen Committee - To provide timely feedback to the canteen food, hygiene, cleanliness, etc. this helps the college authorities to keep a check on the canteen management and ensure healthy atmosphere and food be provided to the students in the college.
3. Gymkhana committee - to inculcate the spirit of sportsmanship and maintain a climate of healthy living, students from gymkhana committee has helped in arranging and organizing workshops and sessions that has been beneficial for the attendees.
4. Library Advisory committee- students actively participate in giving suggestions for book bank. They also give feedback to authorities regarding books required and needed. They also give suggestions to inculcate reading habits in the students.
5. IQAC: Two student representatives in IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, College continues it's interaction with students even after they have formally left college through an active and vibrant alumni association named as "Shrunkhala Alumni Association" Shrunkhala Alumni Association was formed on 6th May 2006. Every year, at least two meetings are organized by the association. The association is a registered public trust and is also registered under the Society's Registration Act. The aim of the association is to promote the sense of belongingness not only among the ex-students of the college but also among the present students of the college. It works closely with the college's current and ex-students to spread this objective. The college alumnus consists of highly successful professionals from diverse fields like Chartered accountants, advocates professors, interior designers, bankers, event managers, businessmen, social workers, eminent personality from media, etc. An Alumni meet was held on 30th July 2022. A total of 71 people registered for the event, and 60 people attended the function. The reunion was organised in collaboration with the IQAC. During the function, the Alumni introduced themselves, interacted with peers professors and actively participated in games other activities. They were given a tour of the college by the entire team of Alumni committee headed by Principal Dr. Sarkar. The Alumni were asked to give their valuable suggestions in the form of written feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The priority and thrust of the institution is to offer quality education which will lead to inculcating holistic values among the students. The vision and mission of our college conveys the values that we desire to add to the lives of the students, thus making an impact on the community. The governance of the College, steered by the College Development Committee is decentralized, transparent and transformational. The CDC consists of management representatives, Principal, external academic experts, IQAC coordinator, alumni representative and teachers' representatives. Teachers are trained in the latest technology for an effective teaching learning process. The NSS, NCC and DLLE programmes prepare our students to lead disciplined, dignified lives and be responsible citizens. The institution provides various soft skill programmes and value-added courses for holistic development of the students. Student representatives are encouraged to participate in various events. Career guidance lectures/ seminars are conducted for students to make them aware of the available career opportunities. The college has a recognized Research Centre in Commerce (Business Policy and Administration) headed by Dr. Anupama Nerurkar. 5 students are currently enrolled in it. The College has developed a Research Innovation Cell headed by Dr M.Z.Farooqui.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College inculcates participative management among the students and aims to build commitment and develop initiatives within work teams. It is a practice for empowering student members to participate in organizational decision-making. Further, the teachers believe in delegating the responsibility of decision-making to the students. To enable this, the college organizes annual festivals like Parallax and Retake every year.

All the activities in these events are planned, organised and executed by the students. The teachers act as mentors and guide the students.

The Teachers select a Contingent leader (CL) and Chairperson (CP) for each of the programmes. They are given the authority to select the Advisories, Assistant Contingent leader and Vice Chairperson.

The Contingent leaders, Chairpersons, Assistant Contingent leaders, Vice-Chairpersons are then responsible for planning, organizing and executing of the entire event. These students then form various committees like public relations and marketing, finance etc. with student volunteers for each event.

The decentralization and participative management of the college is depicted through this activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is dedicated to fostering comprehensive student

development by prioritizing high-quality learning experiences. As part of this commitment, the institution organized a total of 16 Add-on courses specifically designed for Self-Finance Course students. These courses serve to bridge the divide between theoretical concepts and practical learning, covering various disciplines to provide students with a competitive advantage in terms of quality education. Furthermore, the college has established Memoranda of Understanding with various Agencies/Institutions to facilitate the provision of these valuable add-on courses. Remarkably, a total of 1169 students have successfully completed these courses, showcasing the college's dedication to enhancing students' knowledge and ensuring consistency in their academic performance.

Following is the list of Add-On courses offered:

1. Certificate Course in Financial Plan Construction
2. Certificate Course in Digital Marketing
3. Certificate Course in Financial Statement Analysis
4. Certificate Course in Data Science and Business Analytics
5. Analytical model building (ML)
6. Web Designing with Adv. Technology (Bootstrap)
7. Animation and graphics
8. GST & Tally
9. Financial Modeling
10. Entrepreneurship Management
11. Digital Marketing
12. Graphic Designing
13. Content Writing
14. Certificate Course - Basic course in Understanding of Parkinson's Disease
15. Online Certification Course on Human Rights
16. Certificate Course on Indian Art Appreciation

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.lsracheja.org/wp-content/uploads/2023/10/Strategic-Plan-21-23-.pdf">https://www.lsracheja.org/wp-content/uploads/2023/10/Strategic-Plan-21-23-.pdf</a>
Upload any additional information	No File Uploaded



6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram describes the structure of the administration. The governing body constitutes the Management led by the President and Chairman, Honorary General Secretary and Honorary Treasurer, Trustees and Members to formulate policy matters.

The Chief Administrative Officer administers the SES office and all institutions.

The CDC is apex body for preparing comprehensive plans and policies for overall development, consisting of Management representatives, Principal, IQAC Convener, Teachers, alumni representatives and students.

The Principal and Vice Principal along with IQAC formulates plans and policies, duly approved by CDC. Various committees are constituted of teachers and students representatives for effective deployment of plans and policies.

The college offers programmes under aided and unaided sections. Aided section each department is led by Head of department and unaided section each department is led by Programme coordinator, who in association with teachers departments are responsible to conduct and administer academic and co-curricular activities.

The Registrar is the head of non-teaching, technical and support staff for execution of administrative operations under the instructions of the Principal and Vice-Principal.

The Librarian is the head of the library administering learning resources of the college.

The Sports Director administers overall working of gymkhana and promotion of sports training and activities.

File Description	Documents
Paste link for additional information	<a href="https://www.lsracheja.org/about-us/administrative-office/sops/">https://www.lsracheja.org/about-us/administrative-office/sops/</a>
Link to Organogram of the institution webpage	<a href="https://www.lsracheja.org/about-us/administrative-office/policies/">https://www.lsracheja.org/about-us/administrative-office/policies/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

List of existing welfare measures offered to teaching staff and non-teaching staff.

### Teaching Staff:

- Provident Fund from time of appointment
- Gratuity on retirement
- Reimbursement of registration fees for participation in academic programmes Reimbursement of Travel concession to staff for attending seminars, workshops, conferences
- Stress Management Sessions (Yoga/Spiritual) organized
- Fee concession to staff and their ward/s for admissions in academic programmes.
- Salary credited by management irrespective of disbursement of

salary grant by the Government.

- Emergency loan to fulfil immediate financial needs
- Laptops for every department / Teacher
- Electric and electronic appliances like kettle, microwave etc.
- Sanitary vending machine installed
- Zero balance salary accounts benefit for staff members.
- Felicitation of the teaching staff on retirement and on completion of the PhD

#### Non-teaching:

- Provident Fund from time of appointment
- Gratuity on retirement
- Emergency loan to fulfil financial needs
- Festival advance of Rs.15000 on zero interest basis EMI
- Fee concession to staff and their ward/s for admissions in academic programmes.
- Stress Management Sessions (Yoga/Spiritual) organized
- Umbrellas and footwears for rainy season
- New Uniforms every two years
- Felicitation of the non-teaching staff on retirement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the

**institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The basic objective of performance appraisal is to identify the strengths and weaknesses of teaching and non-teaching staff to improve overall performance.

#### Performance Appraisal of Teaching Staff based on PBAS:

The institution follows the performance appraisal system laid down by the UGC and implemented by the University of Mumbai in the form of 'PERFORMANCE BASED ASSESSMENT SYSTEM'(PBAS) and ACADEMIC PERFORMANCE INDICATOR (API). The minimum norms of selection committees and selection procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations, are applied for PBAS. The IQAC scrutinizes and confirms the API scores of teachers. The teacher who wishes to be considered for promotion under CAS may apply in writing to the principal within three months before the due date, stating that he/she fulfils all qualifications under CAS. The PBAS proforma evolved by the University of Mumbai, duly supported credentials as per the API guidelines have also to be submitted.

After the selection procedure is completed, the promotion files are sent to JointDirector'soffice.

#### Performance Appraisal of Non-teaching Staff:

The performance appraisal system for non-teaching staff is channelized through confidential reports. Seniority is the criterion for promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Sadhana Education Society considers it imperative to ensure that all financial transactions are carried out within the provisions of the law and the guidelines laid down. With this objective, the society carries out an internal audit and statutory audit of its

financial statements. These audits are carried out by independent Chartered Accountant firms.

The statutory audit of the SES is carried out by Iyer Vishwanath & Co, Chartered Accountants which encompasses the audit of the college. The internal audit of the college is carried out by Parikh Sharma & Associates, Chartered Accountants.

The auditors in the course of their audits, analyse the operational procedures and verify the vouchers and other documents, agreements and guidelines to correlate them with the accounting entries passed. Any observations made or queries raised are presented by the auditors to the Registrar of the college. The Registrar, along with the accounting staff examines the observations made and provides the necessary clarifications for the same. In certain cases, inputs from concerned staff or teachers are also taken for providing explanation for the queries raised. Finally, all major queries are also discussed with the Principal of the college and the Chief Academic Officer (CAO) of the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

324000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipt of funds for the college are:

1. Salary grant received from the Government of Maharashtra.
2. Fees charged for aided and unaided courses as per the guidelines laid down by the University of Mumbai.
3. Library fees, gymkhana fee etc. collected from students.

The college ensures optimum utilization of financial resources in the following manner:

1. The College invites all departments & committees to make a list of their requirements. These requirements are based on the activities planned for the coming period.
2. The Purchase Committee, along with the Principal studies the requirements for major academic & physical facilities.
3. The Purchase committee along with the Principal, the Registrar and the accounting staff streamline the budgetary requirements and finalize the budget.
4. The finalized budget is presented at the meeting of the CDC where it is discussed and approved.
5. Proper procedures of approval and sanction are followed for incurring all major expenditure. Any sanction of expenditure is cross checked with the budgeted amounts to ensure that optimum utilization of funds takes place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, the College has established Internal Quality Assurance Cell. Since then, IQAC has become instrumental in

suggesting a number of quality improvement measures to the College.

The examples of practices institutionalized as a result of IQAC initiatives are given as under:

Practice No I - Professional development training and programmes for teaching and non-teaching staff were conducted 1. Workshop for the non-teaching staff on enrolment, eligibility was organised on March 10, 2023 by Mrs. Suvarna Mahadik, Deputy Registrar, Enrolment and Eligibility Unit, University of Mumbai.

2. Workshop on soft skills development was conducted Iry Dr Sushma Paudwal, Ex-librarian, SNTD on 7th January 2023. 3. A session on MOOC's was conducted by IQAC. The resource person for the same was Mr. Mandar Bhanushe, Head of Centre for Excellence in E-Content Development (CEED) of University of Mumbai 4. Orientation session on NEP for teaching staff of our college, KKCE and few other colleges on 24th February 2023. Resource person for this session was Dr. Ravindra Kulkarni

Practice No II -Value added and skill enhancement for students

14 workshop,3 webinar, 8 exhibition, 35 guest lectures,7 seminar,7 quiz competition, 11 training programme and 3 industrial programmes were conducted which provides the opportunity and employability skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### E- LEARNING

IQAC encouraged teachers to attend webinars related to developing e-content for online teaching. Also, training was imparted from time to time to ensure the effective conduct of lectures on the platform Microsoft Teams. There was smooth adaptability and transition to the new technology and the lectures for the academic year 2022-23 started as per the academic plan. The class mentors and subject



teachers redressed the problems of the students.

Second Example- Use of library e-resources in teaching-learning.

The library has been a great source of e-learning for teachers as well as students. It has the following e-resources-

1.INFLIBNET-N-LIST

2.NDLI

3.EBSKO

4.OPEN EDUCATIONAL RESOURCES WHICH WERE LINKED WITH LIBRARY

5. PPTs were uploaded on the website by teachers

6. Institutional repository in the form of syllabus and question papers for the reference of students.

Apart from this, the academic calendar is prepared by IQAC for odd and even semesters after consulting heads of the Department, coordinators, and committee conveners.

Teaching plan is prepared by each individual teacher which is verified by heads/coordinators and is submitted to the IQAC committee in a prescribed format. The delivery of lectures as per the teaching plan is verified in the department meetings and teachers' feedback from students for respective semesters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.lsracheja.org/wp-content/uploads/2023/12/ANNUAL-REPORT.pdf">https://www.lsracheja.org/wp-content/uploads/2023/12/ANNUAL-REPORT.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college through the Internal Committee organized the following activities for gender sensitization and awareness:

Personality development programme and programme on menstrual hygiene was held in July 2022 sponsored by Whisper and Millionminds. The resource person was Ms. Sanyukta Keluskar.

Under the MOU signed with Red Dot Foundation various programmes were conducted. In September 2022 an awareness workshop was conducted on street harassment and safe campus entitled "Dealing with street Harassment. The resource person was Ms. Pragati Vaishya.

The Red Dot foundation identified 6 girls from our college to participate in a programme entitled "Rainbow circle." The girls received training from the authorities for a week and performed the street play in December 2022 in the college premises.

The Sociology Department screened Akshara Centre Film 'Soch Sahi Mard Wahi' on 1 February 2023 to understand how masculinity and inequality present in society are harmful for both men and women.

On 6th March 2023, the Nirbhaya squad of Santacruz police station conducted a self Defence workshop for the girls by the LIMKA book of records recipient Mr.Mahesh Nawale and his team.

Program entitled MENTAL Health and Personality development was

conducted on 8.3.2023. The resource person was Advocate Kamayani Mahabali.

The International Women's day was celebrated felicitating all the teaching, Non-teaching, supporting female staff celebrating their achievement and contribution.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.l سراहेजा. org/ wp- content/ uploads/ 2023/ 12/ 7. 1. 1- Annual- gender- sensitization- action- plan- 22- 23. pdf">https://www.lसराहेजा. org/ wp- content/ uploads/ 2023/ 12/ 7. 1. 1- Annual- gender- sensitization- action- plan- 22- 23. pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.lसराहेजा. org/ wp- content/ uploads/ 2023/ 12/ 7. 1. 1- Specific- facilities- provided- for- women. pdf">https://www.lसराहेजा. org/ wp- content/ uploads/ 2023/ 12/ 7. 1. 1- Specific- facilities- provided- for- women. pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Recognizing the critical importance of waste management in safeguarding both the environment and public health, the institution has proactively implemented measures to ensure the proper disposal and recycling of waste. Within the institution premises, dedicated separate dustbins have been strategically placed to facilitate the collection of solid waste.

In a concerted effort to raise awareness about waste management among students, various initiatives have been launched such as the

session on E-waste management on October 20th 2022 featured an informative talk by C.A Garima Jindal from Threco. Participants learned about the hazards of electronic waste and the importance of proper disposal methods, these initiatives serve to educate and instil a sense of responsibility among the student community towards sustainable waste practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution, committed to embracing diverse backgrounds, fosters an inclusive environment through numerous initiatives. Events and programs promote tolerance, harmony, and a sense of belonging among our students.

#### Cultural Celebrations:

- **Fresher's Party:** Welcomes new students with warmth and introduces them to the institution's diverse cultural landscape.
- **Raheja Week:** A vibrant celebration showcasing the rich tapestry of Indian cultures through dance, music, and food.
- **Marathi Vangmay Mandal events:** Literary events, poetry readings, and theatre performances celebrating Marathi language and culture, enriching the cultural mosaic of the institution.

#### Awareness Programs:

- **Investor Awareness Program:** Equips students with financial knowledge and promotes inclusivity in economic understanding.
- **Financial Literacy Drive:** Empowers students from diverse backgrounds to navigate personal finances effectively.

#### Social Responsibility:

- **National Cleanliness Day:** Fosters environmental awareness and promotes a sense of community responsibility.
- **Children's Day Celebration-Umeed Foundation:** Instills empathy and encourages social service among students.

**Educational Programs:**

- **Guest Lectures on Direct Marketing:**Exposes students to diverse career paths and challenges prevalent in marketing,promoting inclusivity in professional aspirations.
- **Seminar on Roadmap to Careers in Banking & Financial Services:**Provides guidance and resources for students from various backgrounds,ensuring equal access to financial sector opportunities.

Our institution's commitment to inclusivity is evident in the vast array of activities mentioned above. We strive to create an environment where students from diverse backgrounds feel respected, valued, and empowered to reach their full potential. For detailed information and supporting documents, please visit our official website or relevant administrative and academic resources.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has undertaken various activities to sensitize students and employees to constitutional obligations, instilling values essential for responsible citizenship as enshrined in the Constitution of India.

The Institution cultivates responsible citizens through enriching activities like Human Rights Day quizzes and Praja Foundation's urban governance workshops. These initiatives engage students and employees in understanding their constitutional rights, duties, and values, fostering active citizenship. Quizzes spark critical reflection on human rights, while workshops equip participants with skills to contribute to good governance, aligning with constitutional directives. Such diverse engagements empower individuals to contribute meaningfully to society, upholding the spirit of the Constitution.

Activities promoting constitutional values include events like "Masterclass on Goods & Services Tax" and "Investor Awareness

Programme," fostering awareness of economic responsibilities and financial ethics. "CA Foundation Day" emphasizes the professional ethics of chartered accountants, aligning with constitutional values.

Cultural events like "Children's Day Celebration - Umeed Foundation" and "National Cleanliness Day - Essay Competition" instill a sense of social responsibility among students, aligning with the constitutional duty to promote harmony and the spirit of common brotherhood.

Moreover, initiatives like "Seminar on Roadmap to Careers in Banking & Financial Services" and "Industrial Visit" contribute to economic and social development, aligning with constitutional directives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.lsracheja.org/wp-content/uploads/2023/12/7.1.9-revised-supporting-aqar-2022-23.pdf">https://www.lsracheja.org/wp-content/uploads/2023/12/7.1.9-revised-supporting-aqar-2022-23.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution, in 2022-2023, embraced a dynamic tapestry of national, international, and cultural events, weaving a narrative of unity, awareness, and active engagement. Through meticulously curated celebrations, we instilled a profound sense of civic responsibility and cultural appreciation within our community.

##### National Observances:

- Independence Day: Patriotism resonated with flag-hoisting ceremonies, student parades, and poignant speeches commemorating the sacrifices for freedom.
- Republic Day: The day was marked by a solemn flag-raising ceremony, interactive discussions on the Constitution, and lively cultural performances, emphasizing the pillars of democracy.
- Kargil Vijay Diwas: We paid tribute to the unwavering courage of our soldiers through a dignified ceremony, honoring their legacy and sacrifice.
- Marathi Rajbhasha Din & Shivrajyabhishek Din: Our linguistic and historical heritage was celebrated with literary symposia, vibrant dance performances, and insightful workshops, highlighting the significance of the Marathi language and the reign of Chhatrapati Shivaji Maharaj.

##### Global Engagement:

- World Environment Day: A call to action resonated as we embarked on tree-planting initiatives, educational campaigns, and eco-friendly projects, advocating for environmental stewardship.
- World Humanitarian Day: The spirit of compassion flourished as

students volunteered at local NGOs, raising funds and awareness for social causes.

- International Women's Day: Empowering dialogues with guest speakers and interactive workshops on gender equality ignited a commitment to inclusivity and progress.

**Fostering Cultural Understanding:**

- World Children's Day: Collaborating with Umeed Foundation,
- Hindi Diwas: A book exhibition showcasing prominent Hindi authors

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice 1**

**Title of the practice: Bridging Theory with Practice**

Traditional learning systems lack real-life exposure, making students passive recipients. In today's competitive environment, graduates need scientific application of knowledge and specialized skills. A student-centric approach enhances employability by applying theoretical frameworks to practical aspects. The institution hosts guest lectures, field trips, industry- academia interaction and webinars to put theory into practice. Students actively participate in campus life through the Students Association.

**Practice 2**

**Title of the Practice: Community engagement through Extension Activities**

Extension Education is a crucial aspect of the University system,

promoting community resource sharing and development. Through NSS and DLLE, students participate in blood donation camps, vaccination awareness camps, and community service projects. The volunteers took part in Juhu Koliwada's coastal clean-up campaign. Together with the Santacruz police, they took part in the Juhu beach cleanup effort during Ganapati Visarjan and Chhat Puja. At the Andheri station, students volunteered for a blood donation campaign. NSS volunteers participated in a variety of activities during their seven days at the camp in Badlapur.

Volunteers and the Santacruz police worked together during Road Safety Week. The campaign on World Heart Day aimed to spread awareness about the importance of a clean environment in promoting heart health. C.A Garima Jindal from Threco delivered an informative session on e-waste management, emphasizing hazards, disposal methods, and the latest technologies for safe recycling, inspiring attendees to take responsibility for their e-waste.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.lsracheja.org/igac/#InstitutionalPerformance">https://www.lsracheja.org/igac/#InstitutionalPerformance</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

The college library is fully digitalized, equipped with computers and IT equipment, using SLIM 21 Library Management Software for student and staff use. It uses barcoding technology for visitor login, issue, return, and stock verification. The library offers electronic journals, books, subscriptions to E databases, and an institutional repository.

Library has provided facility to the students to reserve the study room for group study or doubt solving. Study room has seating capacity of 5 with one WiFi enabled desktop. The library has facility of KIBO - Knowledge in Box - Facility for Visually Impaired students. Visually Impaired students can read the printed as well as hand-written text with the help of KIBO. It also has the facility to

translate the text into more than 100 national and international languages. Library is using QR Code to provide information about library services and activities like to share contact details, link to websites and outline information sources, promotions, link to videos, link to full-text journals/articles, send out library notices and announcements, library outreach/ event details/ reminder alerts, etc.

The library conducts Training Program on EBSCO, KNIMBUS, Book exhibition on Rare books, library science books, Hindi books, Biographies, Marathi, history books, Fictions and Novels and Indian Culture & Heritage.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Submitting Application for AUTONOMY.
2. Preparation of NEP Structure and Baskets for Electives.
3. Conducting various FDP for smooth implementation of NEP.
4. Organising various academic and non-academic events for 360 degree development of students.
5. Introducing various add on courses.
6. Completion of ISO process, energy audit, library audit and gender audit