



**Sadhana Education Society's**

Registered under Society's Act of 1860 & Bombay Public Trust Act 1950 | Linguistic (Gujarati) Minority Institution

**L. S. RAHEJA COLLEGE OF ARTS & COMMERCE (AUTONOMOUS)**

NAAC Accredited B++ (3rd Cycle) | ISO Certified 9001:2015 & 21001:2018

LSRC/FY INHOUSE ADMISSION/2025-26/343

Date :- 07/05/2025

**ADMISSION SCHEDULE ONLY FOR IN-HOUSE STUDENTS**

## **ADMISSION TO F.Y.B.A. and F.Y.B.Com 2025-26**

**NOT FOR PRIVATE STUDENTS FORM NO 17**

LINKS	
University Online Registration	<a href="https://muugadmission.samarth.edu.in">https://muugadmission.samarth.edu.in</a>
Online Registration Link	<a href="https://www.lsracheja.org">https://www.lsracheja.org</a>
Students' Corner	<a href="#">Click to Login Student's Portal</a>

SCHEDULE	
Admission form filling	Thursday, 8th May 2025 to Friday, 23 <sup>rd</sup> May 2025 (up to 1.00 pm)
Submission of Admission Form along with University Enrolment form, with Documents for physical verification & Fee Payment dates	Thursday, 8th May 2025 to Friday, 24 <sup>th</sup> May 2025 (up to 1.00 pm)

### **DOCUMENTS REQUIRED AT THE TIME OF ADMISSION**

*For FY Programme of all Undergraduate Aided courses.*

- One - Latest passport Size Photograph
- College Admission Form
- Two sets photocopies of the following: -
  - SSC or Equivalent certificate
  - HSC Mark sheet (Original/Provisional)

Note:- Original marksheet should be submitted as soon it is received from college on the same day.

- Leaving Certificate
  - College copy of Pre-Admission Form (University of Mumbai)
  - Aadhar Card
  - APAR ID / ABC (Academic Bank of Credit) ID
- Wherever necessary one photocopy of the following:
    - Minority Certificate (where applicable)
    - Caste Certificate (For Scholarship)
    - Income Certificate
    - Eligibility Certificate
    - Sports certificate (NATIONAL and STATE LEVELS ONLY)
    - Any other related documents.

Sd/-

Dr. Preeti Vaswani  
(Admission Convenor)

### **ADMISSION TIMING**

9.30 AM to 1.30 PM  
(08-05-2025 to  
24-05-2025)

**Note: IN-HOUSE STUDENTS MUST SEEK ADMISSION TO FYBA/FYBCOM ON OR BEFORE THE LAST DATE. AFTER 1.30 PM ON 24th June 2025 STUDENT/S WILL LOSE THEIR CLAIM AS IN-HOUSE STUDENT/S.**

Sd/-

Dr. Debajit N. Sarkar  
(Principal)



## Online Admission Guidelines for IN-HOUSE STUDENTS For FY B.A. / B.Com for Academic Year 2025-2026

Keep your scanned recent passport size photograph, and signature ready for upload.	
Step 1	Visit college Website <a href="https://www.lsracheja.org">https://www.lsracheja.org</a>
Step 2	Click on Students' Corner — <a href="#">Students Portal Login</a>
Step 3	Click on Get Username and Password. <b>*(Do not use SYJC user id and password for FY Degree Registration. User id will start from 5*****@sess.com)</b>
Step 4	Enter your registered mobile no. or email id. After this you will get your login credentials via SMS.
Step 5	Once Logged in, Student Dashboard will be visible on the left-hand side.
Step 6	Click on "Online registration link" listed in the student's dashboard.
Step 7	Your personal data, as recorded during last year admission will appear. This parameter is editable for changes if any desired by the student. (For e.g. Address and Mobile, Aadhar Number etc.) and Click on 'Save & Next'
Step 8	Upload Photo & Signature and Click on Save & Continue (for signature —sign on a plain paper with a black pen & scan it with your mobile.)
Step 9	Add your subject preferences.
Step 10	Accept the terms and submit your registration form.
Step 11	Take a printout of the submitted form. The printout should be signed by the student & parent in the place provided and is to be submitted to the college office along with the required documents after completion of the University enrolment.
Fee Payment Process	
Step 12	Fees payable will be displayed on the portal.
Step 13	Payment of fees, as appeared in the box, can be made using Credit / Debit Card, Net banking/UPI etc. as shown on the payment gateway.
Step 14	A confirmation message will be displayed after successful payment of fees.
Step 15	To view/ print the receipt: Click go to home page    payment history    detail receipt    print. Also, the receipt will be sent to your registered email id.
Step 16	Admission will be confirmed only when you make the payment
Important Note	Students who are unable to access the registration form are directed that they should complete their pending formalities with respect to previous year's dues, results and other administrative issues at the earliest to avoid last minute complications.

For Technical Support, email us: [prasad.chavan@lsraheja.org](mailto:prasad.chavan@lsraheja.org) | [chandrakant@lsraheja.org](mailto:chandrakant@lsraheja.org) | [justin.tuscano@lsraheja.org](mailto:justin.tuscano@lsraheja.org) | [atul.khare@lsraheja.org](mailto:atul.khare@lsraheja.org) | [rupal.korel@lsraheja.org](mailto:rupal.korel@lsraheja.org)