



Sadhana Education Society's

Registered under Society's Act of 1860 & Bombay Public Trust Act 1950 | Linguistic (Gujarati) Minority Institution

**L. S. RAHEJA COLLEGE OF ARTS & COMMERCE (AUTONOMOUS)**

NAAC Accredited B++ (3rd Cycle) | ISO Certified 9001:2015 & 21001:2018

Ref.. No. LSRC/Admn/SY/25-26/a459

June 03,2026

### NOTICE

This is to inform that regular students of all aided and unaided programs seeking admission to SY (Semester III) for the year 2025-2026 are required to follow the following steps to complete their admission procedure:

1. Register on College portal by log in to college website.
2. Payment of fees and admission.
3. Register on University Portal and upload the duly filled form on the College portal as well as submit the hard copy of the same in college administration office.

#### **SCHEDULE OF ADMISSION FOR SY (SEMESTER III) 2025-2026 - REGULAR STUDENTS**

PROGRAMME	SEMESTER	REGISTRATION /PAYMENT OF FEES
BA	III	04/06/2025 — 10/06/2025
BCOM	III	04/06/2025 — 10/06/2025
BMS	III	04/06/2025 — 10/06/2025
BAF	III	04/06/2025 — 10/06/2025
BFM	III	04/06/2025 — 10/06/2025
BAMMC	III	04/06/2025 — 10/06/2025
B.SC. IT	III	04/06/2025 — 10/06/2025
BBI	III	04/06/2025 — 10/06/2025

#### **Guidelines for SY Online Admission Process for Academic Year 2025-2026**

Programmes Offered: Aided: F.Y.J.C. & S.Y.J.C. - Arts & Commerce, B.A. & B.Com.  
Self Finance: B.M.S., B.A.F., B.B.I., B.Sc. IT, B.F.M., B.A.M.M.C., M.Com. & M.A. Psychology  
Research Centre for Commerce (Business Policy & Administration)

Relief Road, Santacruz (W), Mumbai - 400 054  
registrar@lsraheja.org 022 4000 4898  
www.lsraheja.org



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Keep your scanned recent passport size photograph, and signature ready for upload.

Step 1	Visit college Website <a href="https://www.lsracheja.org/">https://www.lsracheja.org/</a>
Step 2	Click on <u>Students' Corner — Students Portal Login</u>
Step 3	Enter user name and Password. If you have forgotten them, then click on Get Username and Password.
Step 4	Enter your registered mobile no. or email id. After this you will get your login credentials via SMS.
Step 5	Once Logged in, Student Dashboard will be visible on the left-hand side.
Step 6	Click on "Online registration link" listed in the student's dashboard.
Step 7	Your personal data, as recorded during last year admission will appear. These parameters are editable for changes if any by the student. (For e.g. Address and Mobile, Aadhar Number etc.) and Click on 'Save & Next'
Step 8	Upload Photo & Signature and Click on Save & Continue (for signature — sign on a plain paper with a black pen & scan it with your mobile.)
Step 9	Add your subject preferences.
Step 10	Accept the terms and submit your registration form.
Step 11	Take a printout of the submitted form. The printout should be signed by the student & parent in the place provided and is to be submitted to the college office along with the required documents after completion of the University enrollment.

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Relief Road, Santacruz (W), Mumbai - 400 054  
registrar@lsraheja.org 022 4000 4698  
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Estd: 1980

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PAYMENT PROCESS	
Step 12	Fees payable will be displayed on the portal.
Step 13	Payment of fees, as appeared in the box, can be made using Credit / Debit Card, Net banking/UPI etc. as shown on the payment gateway.
Step 14	A confirmation message will be displayed after successful payment of fees.
Step 15	To view/ print the receipt: Click go to home Page payment history / Detail receipt / Print. The receipt will also be sent to your registered email id.
Step 16	Admission will be confirmed only when you make the payment

### IMPORTANT NOTE

Students who are unable to access the registration form should complete their pending formalities with respect to previous year's dues, results and other administrative issues at the earliest to avoid last minute complications. Students may contact the college office in case of any difficulties.

For any technical support please contact via email:

<a href="mailto:rupal.korel@lsraheja.org">rupal.korel@lsraheja.org</a>
<a href="mailto:justin.tuscano@lsraheja.org">justin.tuscano@lsraheja.org</a>
<a href="mailto:prasad.chavan@lsraheja.org">prasad.chavan@lsraheja.org</a>
<a href="mailto:atul.khare@lsraheja.org">atul.khare@lsraheja.org</a>

CA. HRISHIKESH WANDREKAR  
CONVENOR - ADMISSION COMMITTEE



DR. DEBAJIT N. SARKAR  
PRINCIPAL

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